

# ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD

## MINUTES

**August 8, 2006**

The Adjourned meeting of the Macoupin County Board was called to order Tuesday, August 8, 2006. The meeting was opened with the Pledge of Allegiance to the Flag. There were twenty-five members present and two absent.

### PRESENT

Bacon, Judy  
Christopher, Margie  
Harding, William  
Lux, Larry  
Nichelson, Glenn  
Pratt, Vera  
Schwallenstecker, Oliver  
Vojas, Robert  
Wiggins, Tony

Bellm, Darrell  
Fraser, Morrie  
Jubelt, Lance  
Malham, Vivian  
Novak, Joe  
Quarton, Robert  
Watson, Julia  
Zippay, M.A.

### ABSENT

Campbell, Thomas  
Goodman, Frances  
Kiel, Bernard  
Manar, Andrew  
Pomatto, Ruth Ann  
Quirk, Paul  
Thomas, David  
Wieseman, Frances

Coatney, Raymond  
Denby, Don

### Minutes

Motion by Nichelson, seconded by Vojas, to approve the minutes of the July 11, 2006 meeting. All in favor, motion carried.

### Guests

Peggy Garrison, Public Health Department, distributed and reviewed the Annual Report of the Macoupin County Health Department for the period September 1, 2005 to August 31, 2006. Garrison explained the funding to the Board and the decrease of revenue is due to the reduction in Federal funding.

### Committee Reports

Thomas, Chairman of the Finance Committee, read the minutes of the July 12, 2006 meeting. Judge Koval presented the budget request for Fiscal Year 2006-2007 for the Circuit Court in the amount of \$163,792 and the Law Library in the amount of \$27,962. Chairman Manar presented the County Board Budget request for Fiscal Year 2006-2007 in the amount of \$163,992. Nora Fuequay, Economic Development Coordinator, submitted the Budget request for Fiscal Year 2006-2007 for the Economic Development Commission in the amount of \$52,118. Wanda Hammann, Chief Probation Officer, reviewed the request for the Probation Department for Fiscal Year 2006-2007 in the amount of \$345,804 and the Probation Fees Fund in the amount of \$82,000. Will

Hebron, Public Defender, presented the request for Fiscal Year 2006-2007 for the Public Defender's Office in the amount of \$147,584. Larry Pfeiffer, Regional Superintendent of Schools, presented the Fiscal Year 2006-2007 Budget request in the amount of \$91,995 for the Office of the Regional Superintendent of Schools. Sheriff Albrecht reviewed the request of the Fiscal Year 2006-2007 for the Sheriff's Department and Jail in the amount of \$3,083,375 and the Courthouse Budget in the amount of \$80,500. Sheriff Albrecht also reviewed the special fund budgets for the Sheriff's Department. The Committee discussed the status of the current fiscal year budget for the Sheriff's Department. The Committee tabled the adjustment of current year budgets with shortfalls until the next meeting. The Committee reviewed the copy room budget and the animal control position to be filled. Members of the Committee were concerned with the depleting of the Court Security Special Fund and requested the Circuit Clerk to compile a list of fees charged by surrounding counties. Thomas distributed a list of the funds which have CD's invested and their rate of return. Thomas read a letter from the University of Illinois Extension office requesting an additional \$2,000 for next year. Motion by Thomas, seconded by Pomatto, to approve the minutes as read. All in favor, motion carried.

Thomas, Chairman of the Finance Committee, read the minutes of the July 19, 2006 meeting. State's Attorney Moreth reviewed his request budget for Fiscal Year 2006-2007 in the amount of \$430,801. Moreth requested additional funds for the current fiscal year to meet payroll and operational expenses. Public Health Administrator Kent Tarro reviewed his budget request for Fiscal Year 2006-2007 for the Health Department and the breakdown of the various funds. Tom Reinhart, County Highway Engineer, reviewed his budget request for the Fiscal Year 2006-2007 and the various funds within his budget. The Committee reviewed the line items in the General Fund that are under control of the County Board and the Special Fund Budgets for Fiscal Year 2006-2007. Motion by Thomas, seconded by Campbell to approve the minutes as read. All in favor, motion carried.

Pomatto, Chairperson of the Treasurer's Committee, read the minutes of the joint meeting of the County Clerk and County Treasurer's Committee meeting held on July 24, 2006. The Committee discussed the delay of this year's property tax bills. County Clerk Zippay advised the Committee that the final multiplier had not been received and could not be finalized until it was from the Department of Revenue pursuant to State Law. Zippay informed the Committee that with PTELL the calculations of rates for the districts lengthen the process. Treasurer Cox stated her office is taking steps to help distribute the property tax revenues with larger amounts on the first and second distributions as compared to the past years. The Committee approved placing an advertisement in all county newspapers explaining that tax bills are delayed and a letter to be sent by the treasurer to the taxing districts explaining the distribution. Motion by Pomatto, seconded by Quirk, to approve the minutes as read. All in favor, motion carried.

Goodman, Chairperson of the Road and Bridge Committee, read the minutes of the August 1, 2006 meeting. The Committee approved the July claims totaling \$180,877.55. The Committee reviewed the final expenditures for Fiscal Year 2005-2006. The Committee approved a request for "Power to Act" from the County Board for

contract bids for construction of the Brushy Mound township bridge. Motion by Goodman, seconded by Wieseman, to approve the minutes as read. All in favor, motion carried.

Pomatto, Chairperson for the Regional Superintendent of Schools Committee, read the minutes of the August 1, 2006 meeting. Superintendent Larry Pfeiffer reported to the Committee on Regional Office Activities such as the County Budget, staffing, audit, new Laws impacting the Regional Offices of Education, and priorities of the Regional office. The Committee will give the options of facilities for the Regional Office of Education to the Finance Committee for review and discussed having a joint meeting with the Committee at a later date. Motion by Pomatto, seconded by Quirk to approve the minutes as read. All in favor, motion carried.

Thomas, Chairman of the Finance Committee, reviewed the minutes of the Finance Committee meeting held on August 2, 2006. The Committee discussed the supplemental budget for the FY2005-2006 General Fund Budget by each Line Item and recommended to the full board for approval the budget adjustments for the remainder of the current fiscal year. The Committee discussed the issue regarding co-pay for the Health Insurance and referred it to the Health Insurance Special Committee. The Committee approved for recommendation to the full Board for approval the Fiscal Year 2006-2007 Special Fund Budgets. The Committee recommended to the full Board approval of a resolution to correct a resolution that was adopted in July which should have been an intra fund loan from the General Fund to the IMRF fund not a transfer. Manar distributed a letter received from the Department of Revenue regarding reimbursement from the State for Public Defender salaries. The Committee recommended for full approval by the Board an increase in Real Estate Tax Stamp Fund for Fiscal Year 2005-2006 from \$140,000 to \$300,000. The Committee recommended to the full Board for approval of the temporary budget for Fiscal Year 2006-2007. Upon recommendation of the Committee, the appropriate committee chair must first approve any bills from the Board meeting until the end of the current fiscal year prior to being paid by the County Clerk. Chairman Manar clarified some of the issues regarding the Health Insurance concerns and Public Defender salary reimbursements. Motion by Thomas, seconded by Lux, to approve the minutes as read. All in favor, motion carried.

Wiggins, Chairman of the County Clerk and Elections Committee, read the minutes of the August 3, 2006 meeting. The Committee reviewed bids from five vendors for land and vital records software and hardware upgrades for the County Clerk and Recorder's office. The Committee recommended to the full Board for approval the purchase of software and hardware from Computer Information Concepts in the amount of \$52,890.85 and an annual maintenance agreement of \$7,975, which will be paid from Special Fund Budgets and not the General Fund. County Clerk Zippay informed the Committee that the final multiplier had been received from the State on July 31<sup>st</sup> and that the tax files had been given to the County Treasurer on that day. Zippay updated the Committee on the progress of the Election Judge List being compiled for approval and the purging of the voter files in the County. Motion by Wiggins, seconded by Vojas to approve the minutes as read. All in favor, motion carried.

## REPORTS OF SPECIAL COMMITTEES

Chairman Manar informed the Board there were thirty inquiries regarding information to bid on the the Health Insurance for employees. The deadline to submit an RFP for bid is August 25<sup>th</sup>.

## APPOINTMENTS

Motion by Jubelt, seconded by Harding to approve the appointment of the Election Judges to serve for the two year period from November 2006 through March 2008. All in favor, motion carried.

Motion by Thomas, seconded by Pratt, to table the appointments to the Macoupin County Housing Authority. Motion carried.

Motion by Malham, seconded by Wiggins, to appoint Judy Bates to the Macoupin County Board of Health for a term from September 1, 2006 to August 31, 2009. All in favor, motion carried.

Motion by Malham, seconded by Harding, to re-appoint Karen Smith to the Macoupin County Board of Health for a term of September 1, 2006 to August 31, 2009. All in favor, motion carried.

## AYE

Bacon, Judy  
Christopher, Margie  
Harding, William  
Lux, Larry  
Nichelson, Glenn  
Pratt, Vera  
Schwallenstecker, Oliver  
Vojas, Robert  
Wiggins, Tony

Bellm, Darrell  
Fraser, Morrie  
Jubelt, Lance  
Malham, Vivian  
Novak, Joe  
Quarton, Robert  
Watson, Julia  
Zippay, M.A.

## NAY

Campbell, Thomas  
Goodman, Frances  
Kiel, Bernard  
Manar, Andrew  
Pomatto, Ruth Ann  
Quirk, Paul  
Thomas, David  
Wieseman, Frances

## COMMUNICATIONS

A letter was received from the Macoupin County Developmentally Disabled Center requesting funding for their programs for next year.

A memo from Chairman Manar and Kent Tarro, Chair of the Task Force on Assessments, to the Department of Revenue requesting clarification of some outstanding issues resulting from the Committee meetings.

A letter from Community Memorial Hospital in Staunton thanking Jim Pitchford, EMA, for his recent assistance was read.

A memo from Chairman Manar regarding a new law signed by the Governor concerning the Open Meeting Act was distributed.

An update from Tom Reinhart on the progress of the Brighton-Bunker Hill Road was distributed.

A letter from Chairman Manar sent, on behalf of the County, to set up the domain address for the Macoupin County website was distributed.

Motion by Harding, seconded by Lux to place all correspondence on file in the County Clerk's office. All in favor, motion carried.

**AYE**

**NAY**

Bacon, Judy	Bellm, Darrell	Campbell, Thomas
Christopher, Margie	Fraser, Morrie	Goodman, Frances
Harding, William	Jubelt, Lance	Kiel, Bernard
Lux, Larry	Malham, Vivian	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth Ann
Pratt, Vera	Quarton, Robert	Quirk, Paul
Schwallenstecker, Oliver		Thomas, David
Vojas, Robert	Watson, Julia	Wieseman, Frances
Wiggins, Tony	Zippay, M.A.	

**PETITIONS**

None.

**EXECUTIVE SESSION**

1:39 p.m. motion by Novak, second by Pratt to go into Executive Session. All in favor, motion carried.

2:45 p.m. motion by Quarton, second by Kiel to arise from Executive Session. All in favor, motion carried.

Motion by Watson, seconded by Jubelt, to retain Jack Knuppel, Labor Attorney from the State's Attorneys Appellate Prosecutor, to review the AFSCME grievance filed with the County Clerk's office specific to a dismissal of an employee, and make recommendations to the County Board. Roll call vote: 25 ayes and 2 absent. Motion Carried.

**AYE**

**NAY**

Bacon, Judy	Bellm, Darrell	Campbell, Thomas
Christopher, Margie	Fraser, Morrie	Goodman, Frances
Harding, William	Jubelt, Lance	Kiel, Bernard
Lux, Larry	Malham, Vivian	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth Ann
Pratt, Vera	Quarton, Robert	Quirk, Paul
Schwallenstecker, Oliver		Thomas, David
Vojas, Robert	Watson, Julia	Wieseman, Frances
Wiggins, Tony	Zippay, M.A.	

**RESOLUTION**

Motion by Bellm, seconded by Vojas, to adopt a resolution of support for the ITS Trail. All in favor, motion carried.

Motion by Harding, seconded by Lux, to approve the Resolution adopting the Fiscal Year 2006-2007 Special Funds Budgets. Roll Call Vote: 25 ayes and 2 absent. Motion carried.

Motion by Thomas, seconded by Pratt, to approve a Resolution adopting the Fiscal Year 2006-2007 temporary General Fund Budget. Same roll call vote: motion carried.

Motion by Novak, seconded by Kiel, to approve a resolution increasing the Real Estate Tax Stamp Fund from \$140,000 to \$300,000 for the current fiscal year. Same roll call vote: motion carried.

Motion by Jubelt, seconded by Pratt, to adopt a resolution correcting the intra fund loan to the IMRF Fund from the General Fund. Same roll call vote: motion carried.

Motion by Malham, seconded by Lux, to approve a resolution for the supplemental budget for Fiscal Year 2005-2006 General Fund. Same roll call vote: motion carried.

Motion by Quirk, seconded by Nichelson, to approve a resolution to update the qualifying Depositories for Official Funds for the County. Same roll call vote: Motion carried.

Motion by Harding, seconded by Weiseman, to approve a resolution to increase the Fiscal Year 2005-2006 IMRF Special Fund Budget to \$1,013,000. Same roll call vote: Motion Carried.

Motion by Pomatto, seconded by Malham, to approve a resolution to purchase a new Land and Vital Record software and hardware from Computer Information Concepts (CIC) for the County Clerk and Recorder's office in the amount of \$52,890.85 for the hardware and software and \$7,975 for maintenance each year after. Same roll call vote: Motion Carried.

**AYE**

**NAY**

Bacon, Judy	Bellm, Darrell	Campbell, Thomas
Christopher, Margie	Fraser, Morrie	Goodman, Frances
Harding, William	Jubelt, Lance	Kiel, Bernard
Lux, Larry	Malham, Vivian	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth Ann
Pratt, Vera	Quarton, Robert	Quirk, Paul
Schwallenstecker, Oliver		Thomas, David
Vojas, Robert	Watson, Julia	Wieseman, Frances
Wiggins, Tony	Zippay, M.A.	

**ORDINANCES**

None.

**CLAIMS & OFFICERS REPORT**

Motion by Quarton, seconded by Bellm, to approve the Claims and Officers Report. All in favor, motion carried.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Motion by Novak, seconded by Jubelt, to change Rule #20 of the County Board to add the "Animal Control Committee". Roll Call Vote: 25 ayes and 2 absent. Motion Carried.

Motion by Schwallenstecker, seconded by Vojas, to appoint Buzie Bertagnolli as the Animal Control Administrator for Macoupin County effective September 1, 2006, at her current salary with the stipend. Roll Call Vote: 25 ayes and 2 absent. Motion Carried.

Motion by Pratt, seconded by Bacon, the appropriate Committee Chair must approve all claims to be submitted to the County Clerk after the Board meeting but prior to August 31<sup>st</sup> and submitted by August 29<sup>th</sup> for payment. All in favor, motion carried.

Chairman Manar informed the Board that the Platt Book is now available on CD at the University of Illinois Extension Office.

Weisemen questioned the status of the tax bills. County Clerk Zippay advised the Board the final multiplier was received in her office on July 31<sup>st</sup> and the tax files were given to the Treasurer's office on that day. The Treasurer received the printed tax bills on Friday and their office is getting them ready for mailing.

Board Member Wiggins thanked the Sheriff's Department and all other area departments that assisted in the explosion in Carlinville.

**AYE**

**NAY**

Bacon, Judy	Bellm, Darrell	Campbell, Thomas
Christopher, Margie	Fraser, Morrie	Goodman, Frances
Harding, William	Jubelt, Lance	Kiel, Bernard
Lux, Larry	Malham, Vivian	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth Ann
Pratt, Vera	Quarton, Robert	Quirk, Paul
Schwallenstecker, Oliver		Thomas, David
Vojas, Robert	Watson, Julia	Wieseman, Frances
Wiggins, Tony	Zippay, M.A.	

**MILEAGE AND PER DIEM**

Motion by Kiel, seconded by Nichelson, to allow Mileage and Per Diem. All in favor, motion carried.

**ADJOURNMENT**

Motion by Pratt, seconded by Nichelson, to adjourn at 3:08 p.m. All in favor, motion carried.

Prepared by Michele Zippay