

**ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD**

**MINUTES**

**OCTOBER 10, 2006**

The Adjourned meeting of the Macoupin County Board was called to order Tuesday, October 10, 2006, at 1:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-three members present and four absent.

**PRESENT**

Bacon, Judy  
Bellm, Darrell  
Campbell, Tom  
Coatney, Raymond  
Denby, Don B.  
Fraser, Morrie  
Harding, Bill  
Jubelt, Lance  
Kiel, Bernie  
Lux, Larry

Malham, Vivian  
Manar, Andy  
Novak, Joe  
Pomatto, Ruth  
Quarton, Robert  
Quirk, Paul  
Schwallenstecker, O.  
Thomas, David  
Vojas, Robert  
Watson, Julia

Wieseman, Francis  
Wiggins, Tony  
Zippay, M. A.

**ABSENT**

Christopher, Carlos  
Goodman, Frances  
Nichelson, Glenn  
Pratt, Vera

**MINUTES**

Motion by Coatney, seconded by Wieseman, to approve the minutes of the September 12, 2006 meeting. All in favor, motion carried.

**GUESTS**

Kent Tarro, Public Health Department, told County Board members that the Flu and Pneumonia Vaccine Clinic on Friday, October 20, 2006 at the U of I Cooperative Extension Office will be handled as if it were a Global Epidemic of the flu in Macoupin County. Should an emergency occur, certain jobs and positions will be classified essential personnel? As an example, medical workers, police departments, fire departments, EMS personnel, etc. would be considered essential either to the situation that was occurring or the continued operation of the county and would be vaccinated first. In case of a real emergency, the hope would be to vaccinate the entire county within 48 hours. Tarro also stated 12,000 tires had been disposed of at the last tire pick up program.

**COMMITTEE REPORTS**

Coatney read the minutes of the September 20, 2006 **Sheriff, Building and Grounds Committee** meeting. Sheriff Albrecht provided an update on the grounds and property of the County. The exterior of the Courthouse is in disrepair, and he is attempting to locate funds for renovation. He reported that Gerald Brand had implemented a check list for custodial staff and the Sheriff does not feel that a fourth employee is necessary because there is a part-time person to work

one or two days a week as needed. Macoupin County is in compliance with the number of Handicapped Parking spaces available. Sheriff Albrecht suggested a swipe card identification badge system be developed for all County employees. A Homeland Security grant may be available for the project as well as the installation of video cameras. Committee voted to give the Sheriff the **power-to-act** regarding pre-notification and approval for all assemblies and gatherings at and around the Courthouse. Chairman Coatney discussed the letter from I.E.P.A. regarding the Carlinville Landfill. There have been trespassers on the landfill property and Chairman Manar has made arrangements to meet with Mr. Jansen and the Sheriff to discuss the situation. The Sheriff reported two additional squad cars were purchased out of last fiscal year's budget and hopefully he will be able to purchase five or six additional vehicles next fiscal year. Motion by Coatney, seconded by Campbell, to approve minutes as reported. All in favor, motion carried.

Schwallenstecker questioned how maintenance upkeep for the Courthouse could be used to make a payment on the purchase of the property next to the old jail. Chairman Manar stated it was an inter-fund transfer from the Building and Grounds line item.

Novak read the minutes of the **Animal Control Committee** meeting of September 26, 2006. Bertagnolli discussed the long-term and short-term goals for the Animal Control Department. The Adopt-A-Shelter-Pet Program is proving to be successful. The 1989 Animal Control Ordinance was reviewed and discussed and the Committee directed Bertagnolli to meet with Assistant States Attorney Cain and return with a draft Ordinance to the Committee prior to the November Board meeting. Bertagnolli was also directed to seek applicants for the position of Kennel Attendant to be used on an as needed basis in accordance with the Union Contract. The possibility of building a new Animal Control facility was discussed and several suggestions were given but no action taken. Motion by Harding, seconded by Vojas, to approve minutes as read. All in favor, motion carried.

Chairman Manar reported he is working with AFSCME for an agreement prior to taking action at the November 2006 meeting.

Bacon read the minutes of the September 27, 2006, **Planning and Subdivision Committee** meeting. The Committee voted to recommend to the full Board approval of the Final Plat of Coop's Creek Minor Subdivision in Hilyard Township. The Committee voted that any plat involving the Sycamore Ridge Subdivision is tentatively approved, subject to recommendations by County Engineer Reinhart and all other County Agencies. The Committee also voted to recommend that if a revision is made to a Final Plat, a new amended Plat must be resubmitted for approval. Assistant States Attorney Brent Cain was instructed to forward a letter to the subdivision owners informing them that a copy of the revised Plat must be submitted for approval. It was agreed to recommend to the full Board that all agencies be required to sign off on Minor Subdivisions. The Committee also voted to begin establishing a Building Permit Ordinance. Motion by Bacon, seconded by Lux, to approve minutes as read. All in favor, motion carried.

Campbell read the minutes of the October 3, 2006, **Road and Bridge Committee** meeting. Claims were approved for payment and three 50/50 Petitions were suggested for approval. The Committee discussed the IMRF employer contributions for the Highway Department employees. The Committee was also updated on the status of the Shipman Cutoff project. Motion by Campbell,

seconded by Quirk, to approve the minutes as written. All in favor, motion carried.

Novak read the minutes of the September 25, 2006, **Circuit Clerk Committee** meeting. Circuit Clerk Mathis discussed the need for storage space for his office. Mathis suggested purchase of a building in close proximity to the Courthouse that could be used for storage of files and purchased out of the Special Fund of Document Storage. There may be a grant available for refurbishment of this building. The Committee voted to proceed with the purchase of the building funded out of the Document Storage Special Fund account. Motion by Pomatto, seconded by Thomas, to approve the minutes as reported. All in favor, motion carried.

Schwallenstecker questioned if the building has to meet ADA requirements and asked what happens if we don't get a special fund grant for this project.

### **REPORTS OF SPECIAL COMMITTEE**

Manar reported on the October 3, 2006 Health Insurance meeting. He provided information that Macoupin County's rate for Blue Cross/Blue Shield had decreased by 6.5% for the upcoming year and there was a \$50,000.00 savings this past fiscal year on the new health insurance program. Employees would receive the exact same coverage as in the current plan for 6.5% less than was paid last year. RFP's were reviewed from ten other companies and the Blue Cross quote was the leader in coverage and rate. Motion by Harding, seconded by Wieseman, to approve the minutes as written. All in favor, motion carried.

### **APPOINTMENTS**

Motion by Jubelt, seconded by Zippay, to appoint Gary Buske, Sr. to the Mt. Olive Fire Protection District effective 10-10-06. All in favor, motion carried.

Motion by Malham, seconded by Kiel, to approve the Supplemental Judges list. All in favor, motion carried.

### **COMMUNICATIONS**

Motion by Bellm, seconded by Novak, to place on file in the County Clerk's office the following correspondence:

- a. Additional rental dates for Macoupin County Fairgrounds.
- b. Illinois Workforce Partnership Legislative Reception November 15, 2006.

All in favor, motion carried.

### **PETITIONS**

Motion by Novak, seconded by Wieseman, to approve the following 50/50 Petitions:

|                 |            |
|-----------------|------------|
| Bunker Hill #17 | \$6,000.00 |
| Bunker Hill #18 | \$6,000.00 |
| Gillespie #13   | \$8,000.00 |

Roll call vote: 23 ayes and 4 absent. Motion carried.

**AYES**

Bacon, Judy  
 Bellm, Darrell  
 Campbell, Tom  
 Coatney, Raymond  
 Denby, Don B.  
 Fraser, Morrie  
 Harding, Bill  
 Jubelt, Lance  
 Kiel, Bernie  
 Lux, Larry

Malham, Vivian  
 Manar, Andy  
 Novak, Joe  
 Pomatto, Ruth  
 Quarton, Robert  
 Quirk, Paul  
 Schwallenstecker, O.  
 Thomas, David  
 Vojas, Robert  
 Watson, Julia

Wieseman, Francis  
 Wiggins, Tony  
 Zippay, M. A.

**ABSENT**

Christopher, Carlos  
 Goodman, Frances  
 Nicholson, Glenn  
 Pratt, Vera

**RESOLUTIONS**

Motion by Malham, seconded by Fraser, to approve the Resolution regarding the Macoupin County Highway Department Budget pending further investigation. Roll call vote: 23 ayes and 4 absent. Motion carried.

**AYES**

Bacon, Judy  
 Bellm, Darrell  
 Campbell, Tom  
 Coatney, Raymond  
 Denby, Don B.  
 Fraser, Morrie  
 Harding, Bill  
 Jubelt, Lance  
 Kiel, Bernie  
 Lux, Larry

Malham, Vivian  
 Manar, Andy  
 Novak, Joe  
 Pomatto, Ruth  
 Quarton, Robert  
 Quirk, Paul  
 Schwallenstecker, O.  
 Thomas, David  
 Vojas, Robert  
 Watson, Julia

Wieseman, Francis  
 Wiggins, Tony  
 Zippay, M. A.

**ABSENT**

Christopher, Carlos  
 Goodman, Frances  
 Nicholson, Glenn  
 Pratt, Vera

Motion by Bacon, seconded by Harding, to adopt a Resolution approving the Final Plat of the Coops Creek Minor Subdivision in Hilyard Township. Same roll call vote: motion carried.

Motion by Jubelt, seconded by Zippay, to approve a Resolution supporting the continued operation of the Office of the State's Attorneys Appellate Prosecutor from December 1, 2006 through November 30, 2007. Same roll call vote: motion carried.

## **ORDINANCE**

Motion by Schwallenstecker, seconded by Kiel, to adopt an Ordinance amending the Planning and Subdivision Ordinance regarding amended plats. All in favor, motion carried.

## **EXECUTIVE SESSION**

Motion by Novak, seconded by Thomas, to adjourn to Executive Session to discuss property purchase at 1:53 p.m. All in favor, motion carried.

Motion by Novak, seconded by Jubelt, to return to Regular Session at 2:50 p.m. All in favor, motion carried.

Motion by Pomatto, seconded by Vojas, to table further discussion on property purchase. All in favor, motion carried.

## **CLAIMS AND OFFICERS REPORT**

Motion by Malham, seconded by Campbell, to approve the Claims and Officers report. All in favor, motion carried.

## **UNFINISHED BUSINESS**

Board member Bellm read a letter from Sandy Smith regarding the welfare and neglect of four horses on Moore Cemetery Road. These horses did not have food for 21 days until a State Official was there last Thursday. She also submitted seventy five signatures of concerned citizens of this county that also feel something should be done. Chairman Manar stated the Animal Control Administrator had called the Department of Agriculture on October 6, 2006, and they were there the next day. Motion by Bellm, seconded by Fraser, to place on file in the County Clerk's office. All in favor, motion carried.

## **NEW BUSINESS**

Chairman Manar stated interviews for the new field position in the County Assessor's office had to be cancelled due to a meeting schedule conflict. Motion by Bacon, seconded by Kiel, to give the Legislative Committee the power-to-act regarding the hiring of the Field Assessor position and bring the name back to the Board at the November meeting. The individual will be hired pending approval of the full Board. All in favor, motion carried.

Schwallenstecker questioned what type of background check and standards are set in checking new employees before hire. Chairman Manar stated there were no standards in Macoupin County. Schwallenstecker again asked if we need standards which should be adhered to prior to hire such as background check and drug testing.

Motion by Jubelt, seconded by Lux, to give the Finance Committee the **power-to-act** on

accepting a broker and health insurance coverage for Macoupin County employees for the year 12/1/06 through 11/30/07. All in favor, motion carried.

Motion by Harding, seconded by Coatney, to give the Sheriff the **power-to-act** regarding pre-notification and approval for all assemblies and gatherings at and around the Courthouse. All in favor, motion carried.

Chairman Manar recommends Board members read the information presented by the University of Illinois Extension Service.

### **MILEAGE AND PER DIEM**

Motion by Quarton, seconded by Kiel, to allow Mileage and Per Diem. All in favor, motion carried.

### **ADJOURNMENT**

Motion by Quarton, seconded by Harding, to adjourn at 3:05 p.m. All in favor, motion carried.

Prepared by: Linda Valerio