

# ANNUAL MEETING OF THE MACOUPIN COUNTY BOARD

## MINUTES

**SEPTEMBER 12, 2006**

The Annual meeting of the Macoupin County Board was called to order Tuesday, September 12, 2006, at 1:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-six members present and one absent.

### PRESENT

Bacon, Judy  
Bellm, Darrell  
Campbell, Tom  
Christopher, Carlos  
Coatney, Raymond  
Denby, Don B.  
Fraser, Morrie  
Goodman, Frances  
Harding, Bill  
Jubelt, Lance

Kiel, Bernie  
Lux, Larry  
Malham, Vivian  
Manar, Andrew  
Novak, Joe  
Pomatto, Ruth  
Pratt, Vera  
Quarton, Robert  
Quirk, Paul  
Schwallenstecker, O.

### ABSENT

Thomas, David  
Nichelson, Glenn  
Vojas, Robert  
Watson, Julia  
Wieseman, Francis  
Wiggins, Tony  
Zippay, M. A.

### MINUTES

Motion by Coatney, seconded by Harding, to approve the minutes of the July 11, 2006 meeting. All in favor, motion carried.

### GUESTS

Kent Tarro, Public Health Department, discussed the possibility of a global flu epidemic and a new virus. When the bird flu hits, in 15-24 year old persons it attacks their own bodies and kills them. The Public Health Department will be holding their first flu clinics on Saturday October 21, 2006, from 9:00 a.m. to 2:00 p.m. in Carlinville, Girard and Gillespie, Illinois they hope to give 2,500 immunizations the first day. On Friday, October 20, 2006, shots will be given at the Illinois Extension Service in Carlinville, Illinois from 10:00 – 11:30 a.m. for State Police, Firefighters, County Sheriff's Department, County Board members and all County employees.

Tosha Cantrall from the Illinois Extension Office introduced Audra Glenn who has been a 4-H member for ten years. Audra told the Board that her great, great, great, grandfather W. B. Otwell was one of the founders of 4-H in Carlinville. Audra told the Board that she had participated in several classes provided by 4-H including: public speaking, electricity, woodworking, sewing, cooking, and many more. Audra requested Board Chairman Manar to execute a Proclamation designating October 1-7, 2006, as 4-H week in Macoupin County.

## **COMMITTEE REPORTS**

Goodman read the minutes of the August 18, 2006, **Road and Bridge Committee** meeting. The bid was awarded for the Brushy Mound Township project to Yamnitz & Associates, Fieldon, Illinois. Motion by Goodman, seconded by Wieseman, to approve minutes as written. All in favor, motion carried.

Thomas reviewed the minutes of the August 21, 2006, **Grievance Committee** meeting. The Committee went into Executive Session to discuss pending litigation. When the Committee returned to regular session there was a motion by Pomatto, seconded by Schwallenstecker, to proceed with a settlement offer from the County Board to AFSCME as outlined by Mr. Knuppel and Ms. Austis. The settlement offer includes full reinstatement for the terminated employee and full back pay. The employees' employment file will contain a letter of discipline and the employee will be assigned to different duties within the County Clerk's office. Motion by Thomas, seconded by Vojas, to approve minutes as reported. All in favor, motion carried.

Pratt read the minutes of the August 24, 2006, **Legislation Committee** meeting. Larry McDaniel addressed the Committee regarding the need for a person to assess property in the County, since some townships are without an assessor. McDaniel reported that this will help the County's tax rolls and revenue that will be brought into the County. Experience and duties of this position include: assist township assessors, assist Board of Review, property record cards, Geographic Information System, splits, new subdivisions, Plat Officer; experience in reading legal descriptions, read maps, Plat Act, valuation, drafting, and must have passed basic assessment course within a year or have designation approved by DOR. It was decided that since McDaniel's employees are covered by the AFSCME Union, if agreeable with the contract, this should be a non-union position. The Committee voted the title of the new position would be Field Assessment Officer and the employee would be reimbursed for their mileage. Economic Development Coordinator had met with web designer and they are getting closer to completing the newly designed website which should be up and running within a couple of months. Feuquay also reported she had spoken to a representative of the State's Central Management Services regarding a program to improve broad band in Macoupin and Montgomery Counties and the effect it will have on economic development. Motion by Pratt, seconded by Bacon, to approve the minutes as written. All in favor, motion carried.

Goodman read the minutes of the September 5, 2006, **Road and Bridge Committee** meeting. Claims were approved for payment. Three 50/50 Petitions were approved for recommendation to the full Board: Nilwood #27; North Otter #41; and North Otter #42. Four Resolutions were also approved to recommend to the full Board:

Resolution to appropriate \$172,300.00 in Motor Fuel Tax funds for Preliminary Engineering Services on the Litchfield Road project (Section 06-00086-00-PV).

Resolution to appropriate \$150,000.00 in Motor Fuel Tax funds for the local share of Preliminary Engineering Services on the Brighton-Bunker Hill Road project (Section 01-00080-00-FP).

Resolution to appropriate \$85,000.00 in Motor Fuel Tax funds for Preliminary Engineering Services on the Richie Road Major Bridge Project (Section 01-00081-00-BR).

Resolution to appropriate \$62,356.00 in Motor Fuel Tax funds for payment of workers compensation insurance. (Section 06-00000-00-MS).

Motion by Goodman, seconded by Jubelt, to approve the minutes as written. All in favor, motion carried.

Bacon read the minutes of the September 6, 2006 **Planning and Subdivision Committee** meeting. Aaron Hutson presented and discussed Coop's Creek Minor Subdivision in Hilyard Township. Dan McCandless, Resource Conservationist of Macoupin County Soil and Water Conservation District, submitted a copy of his opinion letter which is required as part of the application for a minor subdivision. McCandless felt their property was not suitable for a home septic system as explained at length in his letter. Hutson argued that a soil evaluation is not needed since this is a Minor Subdivision. The Committee voted to recommend approval to full Board of the Final Plat with the stipulation that a soil evaluation analysis be made and approved by Craig Bussman. The Jersey County Ordinance was not discussed and was put on the Agenda for the September 27, 2006 meeting. Motion by Bacon, seconded by Wiggins, to approve the minutes as presented. All in favor, motion carried.

Thomas discussed the minutes of the September 6, 2006, **Finance Committee** meeting. The Committee voted to forward a letter to the Chief Judge of the Judicial Circuit requesting an increase of the Court Security Fee from \$15.00 to \$25.00. The matter of the Schuette Design Study was tabled. The Committee voted to recommend to the full Board the acceptance of the Resolution that the Highway Department begin paying its IMRF employer obligation effective September 1, 2006. A summary of the Employee Health Insurance was distributed. The revenue to date is \$38,781.66 and the expenditures are \$45,758.04. This indicates a total balance of a minus \$3,976.34. Board Chairman Manar addressed the Committee regarding the proposed revenue in the amount of \$7,097,000.00 as well as a hand-out explaining discussing the proposed revenue by line item for fiscal year 2006-2007.. The Committee voted to recommend to the full Board approval of the proposed General Fund Budget in the amount of \$7,097,000.00. Motion by Thomas, seconded by Lux, to approve minutes as reported. All in favor, motion carried.

Chairman of the Finance Committee Thomas, advised that revenue was flat and is expected to increase less than 1% in 2006-2007. This fiscal year intergovernmental loans were used to pay IMRF. The Tax Levy pays for employees' health insurance benefits. Kiel was concerned about the Highway Department having fewer funds for road projects by paying their own IMRF. When questioned if IMRF is included in the PTELL rate. County Clerk Zippay stated "IMRF is included in the PTELL limiting rate." The levy for IMRF was never intended to pay IMRF for the County Highway Department. Chairman Manar said the General Fund will be paid back immediately for the IMRF loan. He also stated these things must be monitored better and with more oversight. Preliminary work also needs to be done on the Tax Levy.

## **REPORTS OF SPECIAL COMMITTEE**

Manar reported on the August 21, 2006 Health Insurance meeting and the savings this past fiscal year on the new health insurance program. The deadline for submitting insurance proposals has been extended to September 15, 2006. Due to the success of the committee this past fiscal year, the Finance Committee is seeking a recommendation from the Special Committee on Health Insurance regarding the increase in co-pays in the current plan. The Committee will meet again for ongoing discussion of insurance issues. Motion by Coatney, seconded by Pratt, to approve minutes as written. All in favor, motion carried.

## **APPOINTMENTS**

Motion by Quirk, seconded by Harding, to appoint John Russell of Carlinville to the Macoupin County Housing Authority Board of Directors for a term of August 16, 2006 through August 15, 2011. Roll call vote: 25 ayes, 1 present, and 1 absent. Motion carried.

### **AYES**

Bacon, Judy  
Bellm, Darrell  
Campbell, Tom  
Christopher, Carlos  
Denby, Don B.  
Fraser, Morrie  
Goodman, Frances  
Harding, Bill  
Jubelt, Lance  
Kiel, Bernie  
Lux, Larry  
Malham, Vivian  
Manar, Andrew  
Novak, Joe  
Pomatto, Ruth  
Pratt, Vera  
Quarton, Robert  
Quirk, Paul  
Schwallenstecker, O.

### **ABSENT**

Thomas, David  
Vojas, Robert  
Watson, Julia  
Wieseman, Francis  
Wiggins, Tony  
Zippay, M. A.  
Nichelson, Glenn  
**PRESENT**  
Coatney, R aymond

Motion by Pratt, seconded by Pomatto, to appoint Bill Nichelson of Girard, to the Macoupin County Housing Authority Board of Directors for a term of August 16, 2006 through August 15, 2011. Same roll call vote: motion carried.

Motion by Zippay, seconded by Pratt, to appoint Joe Novak Chairman, and Bill Harding, Robert Quarton, Lance Jubelt, Ruth Pomatto, Bob Vojas and Tony Wiggins to the Animal Control Committee effective September 12, 2006. All in favor, motion carried.

Motion by Pomatto, seconded by Quarton, to appoint Alderman Tom Ament, City of Bunker Hill, and Sam Huff, Chesterfield Village President, as the municipal advisors to the Animal Control Committee effective September 12, 2006. All in favor, motion carried.

Motion by Kiel, seconded by Vojas, to reappoint Lawrence P. McDaniel as Macoupin County Chief Assessment Officer to another four-year term from September 1, 2006 – August 31, 2010. Roll call vote: 26 ayes and 1 absent. Motion carried.

**AYES**

Bacon, Judy  
Bellm, Darrell  
Campbell, Tom  
Christopher, Carlos  
Coatney, Raymond  
Denby, Don B.  
Fraser, Morrie  
Goodman, Frances  
Harding, Bill  
Jubelt, Lance

Kiel, Bernie  
Lux, Larry  
Malham, Vivian  
Manar, Andrew  
Novak, Joe  
Pomatto, Ruth  
Pratt, Vera  
Quarton, Robert  
Quirk, Paul  
Schwallenstecker, O.

**ABSENT**

Thomas, David  
Vojas, Robert  
Watson, Julia  
Wieseman, Francis  
Wiggins, Tony  
Zippay, M. A.  
Nichelson, Glenn

**COMMUNICATIONS**

Motion by Bacon, seconded by Wieseman, to place on file in the County Clerk's office the following correspondence:

- a. Order for Juries for Calendar Year 2007 from Presiding Judge Joseph P. Koval.
- b. Letter from AFSCME Local 3176 withdrawing Grievance number SW-06-03.
- c. Letter from Highway Department to Moniger Excavating, Inc. regarding conditions of Shipman Road. Quirk questioned Reinhart on this issue and Reinhart said IDOT had been difficult but Macoupin County is not going pay the additional \$180,000.00 until the road is fixed correctly.
- d. Letter from Dale Kasten, Vice President of the Macoupin County Fair, regarding three additional rental dates.
- e. United Counties Council of Illinois dinner at the Abraham Lincoln Presidential Library and Museum.
- f. Springfield Mother Jones Foundation Dinner on October 28, 2006.
- g. Correspondence from Frank Schwab, IVEDC Executive Director regarding LIHEAP applications.
- h. Correspondence from Judge Joseph P. Koval regarding employee retirement and replacement in the Circuit Court.

At this time Lance Jubelt objected to replacing the Docket Entry Clerk when the Judges' Secretary, who also runs the Law Library and helps with docket entries, retires. He stated this would "save the salary of another person. "We should at least look at one person rather than two like it used to be." Chairman Manar stated the

2006-2007 budgets “does not include any layoffs.” He said Judge Koval appeared before the Finance Committee and there is also a letter from Judge Koval in their Board packets. Judge Koval stated, “These two jobs have always been there. They were never done by one person. One person could not do it all and one person should not be expected to do the work of two people.” Jubelt questioned what went on in other circuit court offices and Koval stated he did not know what went on in other offices, but “in Macoupin two people were needed.” Manar stated when they went through the budgets and he met with certain County Officials, if there was an anticipated opening it would not be filled. Manar stated that this action took place prior to today and is funded and also that the County Clerk and County Treasurer were not happy that their positions were not going to be filled. Jubelt stated, “We should treat everyone alike and openings should be looked at in the same way.”

- i. Audit Report for the Calhoun/Greene/Jersey/Macoupin Counties Regional Office of Education #40 for the year ended June 30, 2005 from Auditor General William Holland.
- j. Correspondence from the Illinois Department of Natural Resources regarding Monterey Coal Company No. 1 Mine.

All in favor, motion carried.

### **PETITIONS**

Motion by Harding, seconded by Novak, to approve the following 50/50 Petitions:

Nilwood #27	\$15,000.00
North Otter #41	\$15,000.00
North Otter #42	\$10,000.00

Roll call vote: 26 ayes and 1 absent. Motion carried.

### **AYES**

Bacon, Judy  
 Bellm, Darrell  
 Campbell, Tom  
 Christopher, Carlos  
 Coatney, Raymond  
 Denby, Don B.  
 Fraser, Morrie  
 Goodman, Frances  
 Harding, Bill  
 Jubelt, Lance

Kiel, Bernie  
 Lux, Larry  
 Malham, Vivian  
 Manar, Andrew  
 Novak, Joe  
 Pomatto, Ruth  
 Pratt, Vera  
 Quarton, Robert  
 Quirk, Paul  
 Schwallenstecker, O.

### **ABSENT**

Thomas, David  
 Vojas, Robert  
 Watson, Julia  
 Wieseman, Francis  
 Wiggins, Tony  
 Zippay, M. A.  
 Nichelson, Glenn

**RESOLUTIONS**

Prior to the vote, Chairman Manar discussed at length, the budget and changes that had been made from last year’s budget to the 2006-2007 fiscal year budget. Motion by Denby, seconded by Lux, to approve the Fiscal Year 2006-2007 Macoupin County General Fund Budget and Projected Revenue. Roll call vote: 23 ayes, 3 nays and 1 absent. Motion carried.

**AYES**

Bacon, Judy  
Bellm, Darrell  
Campbell, Tom  
Christopher, Carlos  
Coatney, Raymond  
Denby, Don B.  
Fraser, Morrie  
Goodman Frances  
Harding, Bill  
Kiel, Bernie

Lux, Larry  
Malham, Vivian  
Manar, Andrew  
Pomatto, Ruth  
Pratt, Vera  
Quarton, Robert  
Quirk, Paul  
Thomas, David  
Vojas, Robert  
Watson, Julia

**NAYS**

Wieseman, Francis  
Zippay, M.A.  
Novak, Joe  
Jubelt, Lance  
Schwallenstecker  
Wiggins, Tony

**ABSENT**

Nichelson, Glenn

Motion by Pratt, seconded by Bacon, to approve tabling a Resolution regarding reimbursable expenses of the Highway Department. All in favor, motion carried.

Motion by Pratt, seconded by Harding, to adopt an Administrative Order designating holidays in the Seventh Judicial Circuit Court in 2007 for Macoupin County Employees.. All in favor, motion carried.

Motion by Malham, seconded by Jubelt, to approve the following Resolutions:

Resolution to appropriate \$172,300.00 in Motor Fuel Tax funds for Preliminary Engineering Services on the Litchfield Road project (Section 06-00086-00-PV).

Resolution to appropriate \$150,000.00 in Motor Fuel Tax funds for the local share of Preliminary Engineering Services on the Brighton-Bunker Hill Road project (Section 01-00080-00-FP).

Resolution to appropriate \$85,000.00 in Motor Fuel Tax funds for Preliminary Engineering Services on the Richie Road Major Bridge Project (Section 01-00081-00-BR).

Resolution to appropriate \$62,356.00 in Motor Fuel Tax funds for payment of workers compensation insurance. (Section 06-00000-00-MS).

Roll call vote: 26 ayes and 1 absent. Motion carried.

## **ORDINANCE**

None.

## **EXECUTIVE SESSION**

None.

## **CLAIMS AND OFFICERS REPORT**

Motion by Malham, seconded by Schwallenstecker, to approve the Claims and Officers report. All in favor, motion carried.

## **UNFINISHED BUSINESS**

There was additional discussion about the Shipman Cutoff Road and the Brighton/Bunker Hill Road projects.

## **NEW BUSINESS**

Motion by Coatney, seconded by Vojas, to refer to the Sheriff's Committee the Illinois EPA inspection report of the Carlinville Landfill. All in favor, motion carried.

Motion by Thomas, seconded by Pratt, that a one page summary for advertisements for the new field position in the Assessor's Office is brought to the full Board for approval prior to posting. All in favor, motion carried.

Motion by Schwallenstecker, seconded by Kiel, to refer to the Legislative and Technology Committee the Illinois Association of County Board Members and Commissioners Legislative Issue Proposal Form. All in favor, motion carried.

Motion by Kiel, seconded by Quirk, to refer to the Economic Development Committee the Route 66 Bridge north of Gillespie as spelled out in the Intergovernmental Agreement. All in favor, motion carried.

Motion by Harding, seconded by Pomatto, to approve the Proclamation designating October 1-7, 2006 as National 4-H Week in Macoupin County. All in favor, motion carried.

Pratt stated that fellow board member Nicholson is doing well and is having a home health nurse every other day and he hopes to return to the Board meeting in October.

## **MILEAGE AND PER DIEM**

Motion Bacon, seconded by Kiel, to allow Mileage and Per Diem. All in favor, motion carried.

**ADJOURNMENT**

Motion by Bacon, seconded by Jubelt, to adjourn at 2:30 p.m. All in favor, motion carried.

Prepared by: Linda Valerio