

**ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD**

**MINUTES**

**AUGUST 14, 2007**

The Adjourned meeting of the Macoupin County Board was called to order Tuesday, August 14, 2007, at 1:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-seven members present.

**PRESENT**

Bacon, Judy	Bellm, Darrell	Coatney, Raymond
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, Bill	Herschelman, Lyndal	Kiel, Bernie
Long, Frank	Lux, Larry	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth
Pratt, Vera	Quarton, Robert	Quirk, Paul
Schwallenstecker, Ollie	Thomas, David	Vojas, Robert
Watson, Julia	Wieseman, Francis	Wiggins, Tony
Yowell, Chris	Zippay, M.A.	Zirkelbach, James

**ABSENT**

**MINUTES**

Schwallenstecker questioned the July 10, 2007 minutes on page two regarding the Judicial Service Committee minutes whether a motion was approved. Pomatto noted that the motion was adopted.

Motion by Pomatto, seconded by Long, to approve the amended minutes of the July 10, 2007 meeting. All in favor, motion carried.

**GUESTS**

Kent Tarro, Administrator of the Macoupin County Public Health Department, advised the Board of the Safe Families Annual Golf Outing will be held on September 14, 2007 at Timber Lakes Golf Course.

Cathy Raab, the Breast and Cervical Cancer Coordinator for the Health Department, informed the Board members of the number of women tested for Breast and Cervical Cancer through the Department are up this year to 206 from 107 for 2005 and 166 for 2006. Women between the age of 35 to 64 who qualify through the Treatment Act can receive free exams through the program. If a woman is tested and the results come back positive they may also receive a Medical card through the program to receive their treatment.

Patricia Huson, representing the Stults Cemetery Board, gave a background on the history of the Cemetery. Ms. Huson updated the Board on the condition of the cemetery.

Paula Robinson, University of Illinois Extension Office, distributed information regarding the “Macoupin on the Move” program beginning on August 20<sup>th</sup>. The program is three months with a goal for individual to have 10,000 steps daily. Robinson encouraged everyone to participate.

Coroner Charlie Landers acknowledged the accomplishments of Brad Targhetta on becoming only one of ten in the State of Illinois who has received the forensic classification of Fellow-American Board of Medicolegal Death Investigators.

## **COMMITTEE REPORTS**

The **Finance Committee** met on July 18, 2007. The purpose of the meeting was to discuss supplemental requests for Fiscal Year 2006-2007; Budget requests for Fiscal Year 2007-2008; distribute insurance renewal rates; overdraft from the Tort Liability Fund; Coroner's Salary and mileage reimbursement for county employees. Thomas advised the committee that the revenues generated in the County will be less for the next Fiscal year. Supplemental requests were submitted from Coroner Landers for \$13,500, EMA Coordinator Pitchford for \$1,250, State's Attorney Moreth for \$3,735 and County Treasurer Boehm for \$800 to finish out the current fiscal year (2006-07). The funds are all in the General Fund. The Committee discussed various ways to fund the requests. Chief Probation Office Hammann submitted the Fiscal Year 2007-2008 request of \$355,198.40 for the Probation Department (General Fund) and \$82,000 Probation Fee Account (Special Fund). Judge Deihl requested \$213,792 for the Circuit Court from the General Fund; \$30,000 for the Library Fund (Special Fund); and \$60,000 for the Court Automation Fund (Special fund) for Fiscal Year 2007-2008. Circuit Clerk Mathis requested \$504,128 (General Fund) for the Circuit Clerk's office, \$6,600 for the Jury commission (General Fund); \$50,000 for the Court Automation Fund (Special Fund); \$26,500 for the Document Storage Fund (Special Fund); and \$17,500 for the Child Support Maintenance Fund (Special Fund) for Fiscal Year 2007-2008. Coroner Landers submitted the Fiscal Year 2007-2008 budget in the amount of \$90,000 for the Coroner's office. EMA Coordinator Pitchford requested \$57,327 for MacEMA (Macoupin County Emergency Management Agency) for Fiscal Year 2007-2008 which included increases for vehicle expenses. Treasurer Boehm presented a budget request for Fiscal Year 2007-2008 of \$191,922 for operation of the Treasurer's Office (General Fund); \$10,000 for the Treasurer's Automation Fund (Special Fund); \$10,000 for the Tax Sale Indemnity Fund (Special Fund); and \$10,000 for the Tax Sale in Error Interest Fees (Special Fund). The insurance renewal rates will be discussed at a future meeting. The overdraft in the Tort Liability Fund was discussed and measures to prevent this in the future are in place. The Committee discussed the Coroner's salary along with a survey. Chief Probation Office Hammann requested an increase for reimbursement in mileage from \$.34 cents to \$.48.5 per mileage for County employees doing business. Motion by Herschelmann, seconded by Thomas, to approve the minutes as written. All in favor, motion carried.

The **Finance Committee** met on July 24, 2007. The purpose of the meeting was to finalize supplemental requests for Fiscal Year 2006-2007; Budget requests for Fiscal Year 2007-2008; discuss Coroner's Salary, loan for IMRF and mileage reimbursement for county employees. The supplemental requests previously presented by the Coroner, EMA, County Treasurer and State's Attorney were discussed. The committee approved a request for an increase of \$50,000 for the County Highway Matching fund for the remainder of the current fiscal year, this is a special fund. E-911 Administrator Aaron Bishop presented the budget for 911 in the amount of \$1,024,717 for Fiscal Year 2007-2008. All money expended by 911 is received from the telephone surcharge and investments. Buzie Bertagnolli, Animal Control Administrator, submitted the Fiscal Year request for \$56,000 from the General Fund; \$9,000 from the Pet Population Fund; \$30,000 from Animal Control – Claims and \$40,000 from Animal control – Regular which are all Special Funds. County Clerk Zippay requested \$369,800 for operations of the County Clerk and Recorder's offices and \$278,800 for the Elections Budget for Fiscal Year 2007-2008. Zippay requested \$150,000 for the Real Estate Tax Stamp Fund, \$15,000 Recorder Microfilm Fund, \$50,000 for the County Clerk's GIS fund and \$90,000 for the Macoupin County Grant Fund for HAVA (Help America Vote Act),

all funds are special funds. Chief County Assessment Officer McDaniel requested \$220,026 (General Fund) for Fiscal Year 2007-2008 and \$300,000 for the Assessor's G.I.S. Fund (Special Fund). McDaniel also requested \$65,000 for the Tax Assessment and Collections Budget, which is used for by the Assessor's office, Treasurer's office and the County Clerk's office for Fiscal Year 2007-2008. Regional Superintendent of Schools Pfeiffer submitted his request of \$97,375 for Fiscal year 2007-2008 which is \$5,875 over last year's budget. Public Defender Will Hebron requested \$158,771.13 which includes increases in the salary line item, education, meeting and travel and psychiatric evaluation and testing. After a lengthy discussion regarding the Coroner's salary no action was taken. The Committee requested County Clerk Zippay compile a survey regarding the amount other counties reimburse their employees for mileage. Motion by Lux, seconded by Coatney to approve the minutes as written. All in favor, motion carried.

The **Finance Committee** met on July 25, 2007. The purpose of the meeting was to finalize the co-pay reimbursement, discuss the carryover for the deductible, renewal rates from Blue Cross Blue Shield, Budget requests for FY2007-2008 for the County Highway Department, County Board, Economic Development and Public Health, and discuss the loan for IMRF. The Committee discussed the request for \$7,633 to be transferred from the General Fund to the Health Insurance Reimbursement Account. Dan Snodgrass, AXA Advisor, informed the Committee that there was a two percent reduction in the rate for the County's Health Insurance. Snodgrass reported that the renewal date for the plan year has been changed to September 1. Kathy Berger, Benefit Planning Consultants, discussed the carryover for the Health Insurance and will gather more information from Blue Cross. Ms. Berger, Mr. Snodgrass and Kurt Flaherty will hold meetings with the employees at various locations to review the Health Reimbursement Account and answer any questions. Public Health Administrator Kent Tarro submitted his budget request for Fiscal Year 2007-2008 in the amount of \$2,260,942. Tarro requested an increase from \$442,000 to \$560,000 to finish the current budget year. County Engineer Reinhart requested budgets for the Highway Department as follows County Highway \$1,512,300; County Township Bridge \$350,000; Matching Fund \$315,000; County Motor Fuel Tax \$3,000,000; Township Motor Fuel Tax \$2,260,000; and Township Bridge (Bod) \$719,000. Nora Feuquay, Economic Development Coordinator, requested \$53,282. The inter-fund loan to IMRF (Illinois Municipal Retirement Fund) was discussed and Treasurer Boehm stated that if enough taxes were collected there would be no need for the loan. Motion by Pratt, seconded by Nicholson, to approve the minutes as written. All in favor, motion carried.

The **Animal Control Committee** meeting was held on July 31, 2007. The purpose of the meeting was to discuss fundraising, the not-for-profit committee; cities' cooperation with the Animal Control Ordinance, personnel, the new Animal Control Building, vacant building on the south edge of Benld and other related matters. The Committee discussed the To Adopt Is Life Saving (TAILS) group, a not-for-profit organization to support animal control and a new building. The Committee recommended to the full Board that Tony Wiggins be appointed the Board representative to TAILS. The Committee voted to send a follow up letter to the Mayors and Chiefs of Police of those cities who have not adopted the County Animal Control ordinance. The Committee discussed whether a part-time person should be obligated to join the Union or pay "fair share". Copies of estimates and proposals were distributed and discussed. The Committee referred a letter from Judge Brunton to Assistant State's Attorney Brent Cain regarding the Animal Control Ordinance. Motion by Novak, seconded by Harding, to approve the minutes as written. All in favor, motion carried.

On August 2, 2007, a **Finance Committee** meeting was held. The purpose of the meeting was to finalize the Health Insurance Co-pay reimbursements, the Health Insurance deductible carryover, discuss salaries of Elected Officials, discuss salary increase for Animal Control Administrator, discuss mileage reimbursement for County employees, finalize revenue estimates; discuss audit bill and finalize FY2006-2007 supplemental requests. The Committee approved for recommendation to the full Board a transfer of \$7600 from the Health Insurance Line item to the Health Reimbursement Account for the co-pay reimbursements. Dan Snodgrass, AXA Advisor, reported on the meetings held with employees and informed the Committee on additional ways to save money on Health Insurance Costs. Kathy Berger, Benefit Planning Consultants, explained there were employees who incurred expenses under the Health Insurance in October, November and December and were not able to get the full amount they are entitled to under the plan so the contract will need to be amended to allow the carryover. The Committee went into Executive Session to discuss the salaries of Elected Officials and the Animal Control Administrator. The Committee tabled the discussion of the salaries until Chairman Manar is available. County Clerk Zippay distributed a survey listing the amount other counties reimburse their employees for travel. The Committee recommended to the full Board for approval an increase in the reimbursement for mileage from \$.34 to \$.41 per mile effective September 1, 2007. Revenue estimates were distributed and discussed. The Committee discussed the balance of the audit bill that was recently received. After much discussion, the Committee recommended that adjustments for Fiscal Year 2006-2007 in the General Fund Budget: increase the Coroner's Budget from \$81,000 to \$94,500; reduce the Economic Development Commission from \$53,000 to \$50,000; reduce the Elections Budget from \$278,700 to \$274,700; increase MacEMA from \$54,000 to \$55,250; increase the State's Attorney's Budget from \$430,000 to \$436,500; reduce Tax Assessment and Collections from \$65,000 to \$50,000; and increase the Treasurer's Budget from \$186,000 to \$186,800. Coroner Landers distributed a revised budget request to the Committee members. Motion by Keil, seconded by Coatney, to approve the minutes as written. All in favor, motion carried.

The **Road and Bridge Committee** met on August 7, 2007. The Committee met to review audit claims and other business. July claims were approved in the amount of \$111,779.79. The Committee will draft a letter to the county clerk requesting original invoices and copies of original bills for those expenses the highway department pays but are billed through the County. Motion by Goodman, seconded by Wieseman, to approve the minutes as written. All in favor, motion carried.

The **Finance Committee** meeting was held on August 9, 2007. State's Attorney Moreth presented his budget request of \$460,574.54 which is an increase of \$24,427.90. The salary line had some increases over four percent. The Committee approved an increase of \$60,000 for the Real Estate Tax Stamp Fund and transfer from the Animal Control Claim Fund of \$4000 to the Animal Control Regular fund to meet expenses for the remainder of the current fiscal year. The interim Fiscal Year 2007-2008 General Fund budget was recommended for approval by the full Board by the Committee. The Committee recommended for Board approval the Fiscal Year 2007-2008 Special Funds Budget in the amount of \$15,748,093. The Committee recommended for approval by the full Board the Health/Dental Insurance Plan for September 1, 2007 – August 31, 2008. Per the auditors recommendation the committee approved a resolution to abolish the following funds: Coroner's Equipment Fund, Rural Water Grant Fund, Solid Waste Management, Sheriff's Equipment Grant Fund; Sheriff's LS 21 Fund and Traffic Safety School Fund. The Committee recommended for approval to the full Board transfers from the COPS Grant Fund for \$60,000 and

\$86,594 from the Court Security Fund to the General Fund; and \$10,558 from the Court Security fund to the IMRF Fund; \$6,060 from the Court Security Fund to the Social Security Fund; and \$3,080 from the Court Security Fund to the Tort Liability Fund (Worker's Comp). The issue of transfers into the Health Insurance Special Fund was tabled so County Clerk Zippay can obtain additional information regarding the payouts. The Committee will meet with the Health Insurance Special Committee to discuss pertinent issues. Motion by Lux, seconded by Coatney to approve the minutes with the correction on page two inserting after the motion "All in favor, Motion Carried". All in favor, motion carried.

## **APPOINTMENTS**

Motion by Bacon, seconded by Quarton, to appoint Margaret Poole (5 year term), I.K. Stults (5 year term), Wade Stults (3 year term), Wanda Clevenger (3 year term) and Patricia Huson (1 year term) to the Stults Cemetery Board effective September 1, 2007. All in favor, motion carried.

Motion by Fraser, seconded by Watson to appoint Gail Peterson to replace Larry Green as the Illinois Department of Security Representative on the Workforce Investment Board for Local Workforce Investment Area #21. All in favor, motion carried.

Motion by Pomatto, seconded by Novak to table the re-appoint Dr. Gregg Laws and Dr. Gary Pellizzaro to the Macoupin County Board of Health until the September meeting. All in favor, motion carried.

Motion by Novak, seconded by Herschelman to appoint Tony Wiggins as County Board liaison to Macoupin County To Adopt Is Life Saving (TAILS) for a term from August 14, 2007 through December 31, 2008. All in favor, motion carried.

Motion by Pomatto, seconded by Zippay to appoint David Griffel to the Macoupin County Housing Authority Board of Commissioners for a two year term effective August 14, 2007 through August 15, 2009 and Roger Kratochvil to the Macoupin County Housing Authority Board of Commissioners for a five year term effective August 14, 2007 through August 15, 2012. All in favor, motion carried.

Motion by Quarton, second by Harding, to appoint Lyndal Herschelman as a County Board Representative to the Macoupin County University of Illinois Extension Board for a term August 31, 2007 through December 31, 2008. All in favor, motion carried.

**AYES**

Bacon, Judy	Bellm, Darrell	Coatney, Raymond
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, Bill	Herschelman, Lyndal	Kiel, Bernie
Long, Frank	Lux, Larry	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth
Pratt, Vera	Quarton, Robert	Quirk, Paul
Schwallenstecker, O.	Thomas, David	Vojas, Robert
Watson, Julia	Wieseman, Francis	Wiggins, Tony
Yowell, Chris	Zippay, M.A.	Zirkelbach, James

**NAYS**

**COMMUNICATIONS**

Motion by Quirk, seconded by Wieseman, to place the following communications on file in the County Clerk's office:

- a. Macoupin County Fairgrounds rental dates through October 2007.
- b. Letter from the Macoupin County Developmentally Disabled.

All in favor, motion carried.

**PETITIONS**

None.

**EXECUTIVE SESSION**

1:40 p.m. on motion by Novak, seconded by Fraser, to go into Executive Session. All in favor, motion carried.

1:49 p.m. motion by Harding, seconded by Zippay to arise from Executive Session. All in favor, motion carried.

Motion by Novak, seconded by Vojas, to have the Chairman write a letter to the property owners notifying them the County is not interested in the property. All in favor, motion carried.

**RESOLUTIONS**

Motion by Bellm, seconded by Thomas, to adopt the resolutions supporting the West Central Development Council for Economic Development. All in favor, motion carried.

Motion by Harding, seconded by Coatney, to adopt a Resolution increasing the

reimbursement to county employees for mileage from \$.34 to \$.41 effective September 1, 2007. Roll call vote: 27 aye: Motion carried.

Motion by Lux, seconded by Quirk, to adopt a Resolution making adjustments to the Fiscal Year 2006-2007 General Fund Budget as follows Audit \$22,033; Coroner \$94,500; Development Commission \$50,000; Elections \$274,700; Insurance \$801,647; MacEMA \$55,250; State's Attorney \$436,500; Tax Assessment and Collections \$50,000 and Treasurer \$186,800. Same roll call vote: Motion carried.

Motion by Pomatto, seconded by Long, to adopt a Resolution approving supplemental special fund budgets for Fiscal Year 2006-2007 for the County Highway Matching Fund to \$365,000; M&M Dental to \$560,000; Animal Control to \$49,000 and Real Estate Transfer Stamp to \$215,000. Same roll call vote: motion carried.

Motion by Thomas, seconded by Coatney, to adopt a Resolution for an interim General Fund Budget for Fiscal Year 2007-2008 in the amount of \$717,723. Same roll call vote: Motion carried.

Motion by Nichelson, seconded by Pomatto, to adopt a Resolution abolishing the following special funds: Coroner's Equipment Fund, Rural Water Grant Fund, Solid Waste Management Fund, Sheriff's Equipment Grant Fund, Sheriff's LS21 Fund and Traffic Safety School Fund. All in favor, motion carried.

Motion by Lux, seconded by Pratt, to give the Finance Committee the Power-to-Act for the renewal of the Health and Dental renewal rate and date and report to the Board at the September meeting. All in favor, motion carried.

**AYES**

Bacon, Judy	Bellm, Darrell	Coatney, Raymond
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, Bill	Herschelman, Lyndal	Kiel, Bernie
Long, Frank	Lux, Larry	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth
Pratt, Vera	Quarton, Robert	Quirk, Paul
Schwallenstecker, O.	Thomas, David	Vojas, Robert
Watson, Julia	Wieseman, Francis	Wiggins, Tony
Yowell, Chris	Zippay, M.A.	Zirkelbach, James

**NAYS**

**ORDINANCE**

None.

## **CLAIMS AND OFFICERS REPORT**

Motion by Schwallenstecker, seconded by Keil, to approve the Claims and Officers report. All in favor, motion carried.

## **UNFINISHED BUSINESS**

Motion by Bacon, seconded by Keil, to approve the Briar Creek Hills subdivision in Brushy Mound Township. All in favor, motion carried.

## **NEW BUSINESS**

Motion by Wieseman, second by Long to refer a resolution opposing gun control legislation to the Legislative Committee. All in favor, motion carried.

## **MILEAGE AND PER DIEM**

Motion by Bacon, seconded by Novak, to allow Mileage and Per Diem. All in favor, motion carried.

## **ADJOURNMENT**

At 2:15 p.m., motion by Long, seconded by Harding to adjourn. All in favor, motion carried.

Prepared by: Michele Zippay