

ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD

MINUTES

APRIL 8, 2008

The adjourned meeting of the Macoupin County Board was called to order Tuesday, April 8, 2008, at 1:00 p.m., by Vice-Chair Julia Watson. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-six members present and one absent.

PRESENT

Bacon, Judy	Coatney, Raymond	Dragovich, Mark
Fraser, Morrie	Goodman, Frances	Harding, William
Herschelman, Lyndal	Kiel, Bernard	Long, Frank
Lux, Larry	Manar, Andrew	Nichelson, Glenn
Novak, Joe	Pomatto, Ruth Ann	Pratt, Vera
Quarton, Robert	Quirk, Paul	Schwallenstecker, Ollie
Thomas, David	Vojas, Robert	Watson, Julia
Wieseman, Francis	Wiggins, Tony	Yowell, Chris
Zippay, M.A.	Zirkelbach, James	

ABSENT

Bellm, Darrell

MINUTES

Motion by Coatney, seconded by Keil, to approve the minutes of the March 11, 2008 meeting. All in favor, motion carried.

GUESTS

Kent Tarro, Macoupin County Public Health Department, distributed the “On the Go Routes” and informed the Board of the routes and fees. Tarro distributed information regarding the Senior Health Fares to be held on Friday, April 18th at the Ss Mary & Joseph Church in Carlinville; Friday, May 9th at the Crystal Ballroom in Staunton and Tuesday, June 17th at the K.C. Hall in Virden.

Tarro presented awards to Vivian Malham, Rick Maguire and the U of I Extension on behalf of the Macoupin County Health Department.

Paula Robinson, University of Illinois Extension Office, informed the Board Members that she has received notice that funding will be cut by the Governor.

Motion by Wiggins, seconded by Thomas to seat Manar. All in favor, motion carried. Manar resumed the Chair.

Vojas informed the Board that a File for Life Packet is available for each Member to use at

their residence. Distribution of the File for Life packets has begun around the County.

COMMITTEE REPORTS

The **Economic Development Committee** met on March 17, 2008. The Committee tabled approval of an application from the Revolving Loan Fund for the South County News. The Committee recommended for approval by the full Board an expansion of the Enterprise Zone to include 120 acre plat north of Carlinville. Discussion was held regarding the Private/Public Partnership for Economic Development and the Tourism Grant for the Christmas Market. Motion by Watson, seconded by Bacon, to approve the minutes as written. All in favor, motion carried.

The **Agriculture Committee** met on March 18, 2008. The Committee approved a three-year lease with Rick Rosentreter beginning March 1, 2009 at the rate of \$280. Mr. Rosentreter will improve and tile the property at his expense \$2,000. The property for Animal Control facility will be available when needed. Motion by Herschelmann, seconded by Long to approve the minutes as written. All in favor, motion carried.

The **Finance Committee** met on March 19, 2008 to discuss old business: update on the County Audit, Co-Pay Reimbursement for Employees and responses from County Officials regarding Special Funds. New Business to be discussed included: General Fund Budget adjustments; Special Fund Budget adjustments; Macoupin County Community Care Health Center; Benefits Manager position; Animal Control Fee proposal; Recording Fee Proposal; Review County's Investment Policy; working sharing agreement between offices; set date of next committee meeting; establish appropriation to enable the transfer of \$250,000 into the Revolving Loan Fund. The Committee approved a resolution for recommendation to the full Board to reimburse the employees the increase in the office visit co-pay and emergency room co-pay for 2007. The Committee recommended for approval by the full Board a decrease of \$100,000 in the Insurance Line of the General Fund Budget. The Committee recommended for approval by the full Board an increase in the Assessor's G.I.S. Special Fund from \$360,000 and \$369,040 and an increase in the County Clerk G.I.S. Special Fund from \$50,000 to \$112,500. The Committee recommended for approval by the full Board an increase in the MCCCHC Special Fund Budget from to \$433,000. The Committee tabled hiring Scheffel & Company to do a cost study and will contact other firms for additional quotes. Animal Control Fee increases were recommended for approval by the full Board. The Committee directed Board Chairman Manar to submit a letter to AFSCME to begin discussions in regards to work sharing agreement among offices in the Courthouse. The Committee recommended for approval by the full Board the establishment of an appropriation of \$250,000 for the Revolving Loan Fund. All other items on the agenda will be discussed at the next meeting. Motion by Pratt, seconded by Lux to approve the minutes as written. All in favor, motion carried.

The **Ad Hoc Committee on Assessments** met on March 26, 2008. The Committee met to discuss the Plat Officer, Field Assessor Job Description, disband Ad-Hoc Committee and Executive Session - Personnel. The Committee recommended for approval by the full Board the elimination of the Field Assessor Position upon appointment of an Assistant Supervisor of Assessments. The Committee recommended for approval by the full Board the proposed job description for Assistant

Supervisor of Assessments. The Committee recommended for approval by the full Board the appointment of Bruce Pitchford as the Assistant Supervisor of Assessments for a two-year term with compensation to be determined by the full Board at the April 8, 2008 meeting. Compensation is to be determined based on the additional duties/responsibilities of the position. Motion by Harding, seconded by Pratt to approve the minutes as written. All in favor, motion carried.

The **Finance Committee** meeting was held on March 27, 2008. The purpose of the meeting was to discuss General Fund Budget Adjustments, Special Fund Adjustments, Probation Department Budget/Probation Fees Special Fund, Benefit Manager Position and Employee Retirement/Severance Measures. The Committee recommended for approval by the full Board an increase from \$123,000 to \$195,000 in the Courthouse Budget within the General Fund for the remainder of the current fiscal year. The Committee recommended for approval by the full Board an increase from \$350,000 to \$420,000 in the Tort Liability Special Fund for the remainder of Fiscal Year 2007-2008. Discussion on the Probation Department's Special Fund Budget will be tabled until the next meeting. Treasurer Boehm explained the Investment Policy used by the County Treasurer's office. Manar will draft a letter to the unions regarding the proposal for an employee retirement/severance package to be offered. Board Chairman Manar and County Clerk Zippay will work out a job description and the number of hours per work expected on the job. Coatney informed the Committee of the meeting he had with Howard Schultz from Monterey and the progress of the sale of Monterey. Motion by Coatney, seconded by Harding to approve the minutes as written. All in favor, motion carried.

The **Road and Bridge Committee** met on April 1, 2008 to audit March claims and other business. The Committee approved March claims in the amount of \$78,899. The Committee recommended for approval by the full Board a Local Agency Agreement for Federal Participation for the construction of the Julian Avenue Bridge in Royal Lakes, with 80% of the construction costs with Federal Bridge funds. The Committee recommended for approval by the full Board the award of contracts to the low bidders for the MFT oil letting. The Committee recommended for approval by the full Board the Power-to-Act to accept the low bids and award a contract from the April 17, 2008 letting for the Windy Hill Road Bridge over Cahokia Creek in Dorchester Township. Discussion was held regarding the monthly meetings and if there is no other business claims could be signed prior to the monthly Board meeting. Reinhart will check with E911 on a sign for Renken Road on IL Route 4 in Staunton. A level three claim meeting for Shipman Cutoff Road was held March 17th at the Illinois Department of Transportation in Springfield. Motion by Goodman, seconded by Wieseman to approve the minutes as written. All in favor, motion carried.

The **Economic Development Committee** met on April 3, 2008 to finalize policy for new County Revolving Loan Fund and consider application for County Revolving Loan Fund. The Committee recommended to the full Board for approval of the Revolving Loan Fund Policy and the Revolving Loan Fund Application. The Committee approved for recommendation by the full Board an application from the Macoupin County Revolving Loan Fund for David and Patty Ambrose, South County News, in the amount of \$83,380. Motion by Bacon, seconded by Schwallenstecker to approve the minutes as written. All in favor, motion carried.

REPORTS FROM SPECIAL COMMITTEES

None.

APPOINTMENTS

Motion by Schwallenstecker, seconded by Quirk to re-appoint William J. Turney, Sr., to the Bunker Hill Fire District for a three-year term beginning May 2008 and ending May 2011; appoint Clifford Eugene Braatz to replace Dean Rull to the Bunker Hill Fire Protection District for a term beginning March 2008 through May 2010; appoint LaWayne Catlett to replace Jack Mills, as the Shipman representative to the Bunker Hill Fire Protection District for a term beginning May 2008 through May 2011; re-appoint Freddy Wesson to the Mt. Olive Fire Protection District for a term beginning May 2008 through May 2011; re-appoint Dean Monke to the Mt. Olive Fire Protection District for a term beginning May 2008 through May 2011; re-appoint Ronald Dustman to the Staunton Fire Protection District for a term beginning May 2008 ending May 2011; appoint Mickey Robinson, Benld, and Nelson Grman, Staunton, to the Macoupin County Tourism Commission for a two year term beginning May 1, 2008 through April 30, 2010; re-appoint Robin Black to the Job Center Board for a four year term beginning April 14, 2008; re-appoint Dale Chapman to the Job Center Board for a four year term beginning April 14, 2008; and re-appoint Lucy Hughes to the Job Center Board for a four year term beginning April 14, 2008. All in favor, motion carried.

Motion by Novak, seconded by Bacon to table the appointment of a Labor Representative to the Job Center Board until the Board Meeting. All in favor, motion carried.

COMMUNICATIONS

Motion by Novak, seconded by Herschelman to place the following on file in the County Clerk's Office: letter from the Macoupin County Housing Authority regarding High Performer designation; copy of the County Investment Policy; IACBMC Seminar on Renewable Energy for April 17, 2008; Letter from RESCOM Environmental Corporation regarding a proposed Telecommunication Tower Facility in the Mt. Olive area; Grantline newsletter from IACBMC; and Macoupin County Inter-Agency Meeting minutes from January 9, 2008. All in favor, motion carried.

PETITIONS

None.

EXECUTIVE SESSION

1:27 p.m. motion by Pratt, seconded by Zirkelbach to go into Executive Session regarding the Farm Land Lease and Personnel. All in favor, motion carried.

2:17 p.m. motion by Bacon, seconded Coatney to arise from Executive Session. All in favor, motion carried.

Motion by Bacon, seconded by Keil to appoint Bruce Pitchford to the position of Assistant Supervisor of Assessments, with a possible title change, for a period from May 1, 2008 through April 30, 2010, and with proper training and certification within one year. Roll Call Vote: 25 yes, 2 absent. All in favor, motion carried.

AYE

NAY

Bacon, Judy	Coatney, Raymond	Dragovich, Mark	Bellm, Darrell
Fraser, Morrie	Goodman, Frances	Harding, William	Yowell, Chris
Herschelman, Lyndal	Kiel, Bernard	Long, Frank	
Lux, Larry	Manar, Andrew	Nichelson, Glenn	
Novak, Joe	Pomatto, Ruth Ann	Pratt, Vera	
Quarton, Robert	Quirk, Paul	Schwallenstecker, Ollie	
Thomas, David	Vojas, Robert	Watson, Julia	
Wieseman, Francis	Wiggins, Tony		
Zippay, M.A.	Zirkelbach, James		

RESOLUTIONS

Motion by Keil, seconded by Pratt, to adopt a resolution approving AXA Advisors to administer the County's Flexible Spending Account (FSA). All in favor, motion carried.

Motion by Lux, seconded by Harding, to adopt a resolution approving the co-pay reimbursement for the 2006-2007 insurance year. Roll Call Vote: 25 yes, 2 absent. All in favor, motion carried.

AYE

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Fraser, Morrie	Goodman, Frances	Harding, William	Yowell, Chris
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Zippay, M.A.	Zirkelbach, James		

Motion by Harding, seconded by Zirkelbach to adopt a resolution to establish the Macoupin County Revolving Loan Fund as a special fund in the County Treasury. Same Roll Call, Motion Carried.

Motion by Coatney, seconded by Nicholson, to approve a resolution making adjustments to the Fiscal Year 2007-2008 General Fund Budget. Same Roll Call, Motion Carried.

Motion by Thomas, seconded by Keil, to approve a resolution making adjustments to Special Fund Budgets for Fiscal Year 2007-2008. Same roll call. Motion Carried.

Motion by Vojas, seconded by Herschelman, to approve a resolution for a Local Agency Agreement for the construction of the Julian Avenue Bridge in Royal Lakes. Same roll call. Motion carried.

Motion by Novak, seconded by Keil to adopt a resolution accepting bids and awarding contracts for oil letting. Same roll call. Motion Carried.

Motion by Vojas, seconded by Goodman to adopt a resolution approving the Power-to-Act to award a contract on April 17, 2008 for the Windy Hill Road Bridge over Cahokia Creek in Dorchester Township. Same roll call. Motion Carried.

ORDINANCE

Motion by Novak, seconded by Quarton to approve an Ordinance establishing a new fee structure for the Animal Control Department. Same roll call. Motion carried.

CLAIMS AND OFFICERS REPORT

Motion by Long, seconded by Wieseman, to approve the Claims and Officers report. All in favor, motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion by Herschelman, seconded by Harding to approve a new land lease agreement for County property with Illinois Family farms, with the option of . All in favor, motion carried.

Motion by Bacon, seconded by Keil to approve the elimination of the Field Assessor Position in the Supervisor of Assessments office. All in favor, motion carried.

Motion by Nicholson, seconded by Keil to approve the job description of the Assistant Supervisor of Assessments. All in favor, motion carried.

Motion by Schwallenstecker, seconded by Watson, to guidelines for the Macoupin County Revolving Loan Fund. All in favor, motion carried.

Motion by Quirk, seconded by Harding, to approve a grant request from the Macoupin County Revolving Loan for David and Patty Ambrose, South County news in the amount of \$8,380 for a computer. Roll call vote: 25 yes, 0 nays. All in favor, motion carried.

AYE

NAY

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Fraser, Morrie	Goodman, Frances	Harding, William	Yowell, Chris
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Zippay, M.A.	Zirkelbach, James		

A Tax Increment Financing (TIF) Workshop will be held in Staunton on April 29, 2008.

Motion by Watson, seconded by Bacon to table the ordinance for the expansion of the enterprise zone until the May meeting. All in favor, motion carried.

MILEAGE AND PER DIEM

Motion by Keil, seconded by Long, to allow Mileage and Per Diem. All in favor, motion carried.

ADJOURNMENT

At 2:50 p.m., motion by Pratt, seconded by Keil to adjourn. All in favor, motion carried.

Prepared by: Michele Zippay