

**ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD**

**MINUTES**

**AUGUST 11, 2009**

The adjourned meeting of the Macoupin County Board was called to order at 1:00 p.m., August 11, 2009. The meeting opened with the Pledge of Allegiance. There were twenty-seven members present.

**PRESENT**

Bacon, Judy	Bellm, Darrell	Coatney, Raymond
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, Wm.	Herschelman, L.	Kiel, Bernard
Long, Frank	Lux, Larry	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth Ann
Pratt, Vera	Quarton, Robert	Quick, Paul
Reiher, Veryl	Schwallenstecker, O.	Thomas, David
Vojas, Robert	Watson, Julia	Wieseman, Francis
Wiggins, Tony	Zippay, M.A.	Zirkelbach, Jim

**ABSENT**

**MINUTES**

Motion by Schwallenstecker, seconded by Wieseman to approve the minutes of the July 14, 2009, meeting, with the addition under communications after the April 7, 2009 election. “The County Clerk informed the County Board the fees were paid in full from the Real Estate Tax Stamp Fund”. All in favor, motion carried.

**COMMITTEE REPORTS**

The **Animal Control Committee** met on July 3, 2009. The Committee recommended for approval by the full Board the purchase of a truck in the amount \$21,810 with financing from United Community Bank at the rate of 3.99%. The Committee discussed the new Animal Control Building. Motion by Novak, seconded by Harding to approve the minutes as written. All in favor, motion carried.

The **Executive Committee** met on July 6, 2009. The Committee met to approve the agenda for the July 2009 meeting; approve and review non-union personnel time sheets; and Executive Session to discuss personnel. The Committee approved the agenda for the July 2009 meeting. The time sheets submitted for the non-union personnel were accepted and placed on file. Motion by Bacon, seconded by Pratt to approve the minutes as written. All in favor, motion carried.

The **Finance Committee** met on July 16, 2009. The Committee met to distribute remaining

budget forms for Fiscal Year 2009-2010 requests; FY2008-2009 supplemental appropriations for the General Fund and Special Funds; Finalize FY 2009-2010 General Fund Revenue Estimates; Fiscal Year 2009-2010 Budget Requests – Circuit Clerk’s Office, County Clerk, Recorder and Election’s Office; Treasurer’s Office, Circuit Court, Public Defender, Probation Department, Sheriff’s Department, Coroner’s Office, Assessor’s Office, Highway Department and Public Health Department. The EMA Coordinator Jim Pitchford requested an additional \$6,000 for the current Fiscal Year 2008-2009 and submitted his request for Fiscal Year 2009-2010 in the amount of \$53,669. Circuit Clerk Mathis presented the request for the Circuit Clerk’s office for Fiscal Year 2009-2010 in the amount of \$496,250 and \$9,000 for the Jury Commission. Mathis requested Special Fund Budgets for Fiscal Year 2009-2010 for Court Automation \$60,000, Document Storage \$26,500 and Child Support Maintenance \$17,500. County Clerk Zippay requested \$344,257 for the County Clerk and Recorder’s Office, \$279,410 for the Elections Office, and \$170,000 for Real Estate Tax Stamps. Zippay requested special fund budgets for 2009-2010 for Recorder Microfilm Budget \$15,000; Real Estate Tax Stamp Fund \$40,000; \$1500 for the Vital Records Fund and \$50,000 for the Macoupin County Grant Fund. Treasurer Boehm requested \$173,355 for the Treasurer’s Office for Fiscal Year 2009-2010 from the General Fund and special fund requests of \$10,000 for the Treasurer’s Automation Fund; \$5,000 for the Tax Sale Indemnity Fund; and \$5,000 in the Tax Sale in Error Interest Fees. Judge Deihl requested \$95,850 for the Circuit Court for Fiscal Year 2009-2010; and \$30,000 for the Law Library and \$60,000 for Court Automation special funds. Public Defender Josh Meyer requested \$281,000 for the Public Defender’s Office for Fiscal Year 2009-2010. The Committee approved for recommendation by the full Board an increase of \$42,000 for the Probation Department for the remainder of Fiscal Year 2008-2009, with the money being transferred from the Probation Fees Account. Chief Probation Officer Hammann requested \$285,100 for the Probation Department for Fiscal Year 2009-2010 and \$132,000 for the Probation Fees Account, a special fund. Sheriff Albrecht requested \$3,040,658 for Fiscal Year 2009-2010 for the Sheriff’s Department and \$134,000 for the Courthouse. Albrecht requested special fund budgets for Sheriff’s Drug Fund \$3,000; Sheriff’s DUI Equipment Fund \$4,000; Sheriff’s COPS Grant/SRO \$60,000 and Sheriff’s Lead Account \$12,000. Coroner Targhetta requested \$81,330 for Fiscal Year 2009-2010 for the Coroner’s office. Targhetta reviewed a request for additional funds for the current fiscal year.

The **Finance Committee** met on July 23, 2009. The Committee met to distribute remaining budget forms for Fiscal Year 2009-2010 requests; Resolution(s) to complete FY2008-2009 supplemental; Finalize FY 2009-2010 General Fund Revenue Estimates; Update from Special Committee on Health Insurance; IMRF upcoming rates; and FY 2009-2010 Budgets Requests – Regional Office of Education, Assessor’s Office, Highway Department, Public Health Department, County Board Office, State’s Attorney’s Office, and Animal Control Department; resolution(s) making transfers into the General Fund; other business regarding Fiscal Year 2008-2009 Appropriations and other business regarding Fiscal Year 2009-2010 appropriations. Regional Superintendent of Schools Pfeiffer presented his budget request in the amount of \$91,131 for Fiscal Year 2009-2010. Assessor Bresnan presented the Fiscal Year 2009-2010 budget for the Assessor’s Office in the amount of \$198,373 and for Tax Assessment and Collections \$81,650; and \$166,369 for the GIS Fund, a special fund. Highway Engineer Reinhardt presented the Budget request for the highway department for Fiscal Year 2009-2010 which includes County Highway \$1,557,900, County Township Bridge \$400,000, County Motor Fuel Tax \$550,000 Matching Highway Fund \$3,020,000,

Township Motor Fuel \$2,310,000 and Township Bridge \$600,000. All Highway funds are special funds. Public Health Administrator Tarro presented the budget requested for Fiscal Year 2009-2010 for the Health Department. The Committee discussed recommendations and resolutions to complete the current fiscal year. Treasurer Boehm gave an update on the IMRF rates for the upcoming year. Manar informed the Committee he received notice from Blue Cross the insurance would increase 9.3% for the upcoming fiscal year and that other quotes are being sought. Judge Deihl presented a letter regarding what could be used out of the Court Record Automation fund.

The **Finance Committee** met on July 28, 2009. The Committee met to discuss Resolution(s) to complete Fiscal Year 2008-2009 supplemental appropriations; Resolution(s) making transfers into the General Fund; Resolution regarding expenditures from the GIS Fund; other measures regarding Fiscal Year 2008-2009 appropriations; complete Fiscal Year 2009-2010 General Fund Revenue estimates; finalize Fiscal Year 2009-2010 Special Fund Appropriations; Fiscal Year 2009-2010 General Fund Appropriations; resolutions and measures concerning the Fiscal Year 2009-2010 Budget; IMRF Rates and other business regarding Fiscal Year 2009-2010 appropriations. The Committee approved for recommendation by the full Board increasing certain special fund budgets for the remainder of Fiscal Year 2008-2009. After much discussion, the Committee approved for recommendation by the full Board adjustments in the General Fund Budget for the County Administration, State's Attorney, Circuit Court, Coroner, Tax Assessment and Collections, Emergency Management Agency and Probation including intergovernmental loans to the State's Attorney for \$21,500 and the Coroner for \$3,500 for the current Fiscal Year. The Committee recommended for approval by the full Board the transfer of \$60,000 from the COPS Grant Fund to the General Fund. The Committee recommended for approval by the full Board the resolutions for the GIS Fund, the Tax Sale in Error Interest Fund, and Delinquent Real Estate Tax Liquidation Fund. The Committee recommended for approval by the full Board approving the phase in rate for IMRF beginning January 1, 2010. The Committee recommended for approval by the full Board approval to grant the Finance Committee approving payment of bills from Budgets in the General Fund for the end of the Fiscal Year. The Committee recommended for approval by the full Board the Special Fund Budgets for Fiscal Year 2009-2010.

Motion by Coatney, second by Thomas to approve the minutes of the Finance Committee meetings held on July 16, 23 and 29, 2010. All in favor, motion carried.

The **Sheriff, Building, and Grounds Committee** met on July 29, 2009. The Committee met to discuss painting of the County Board room; Union Negotiations; Grant Applications; Route 66 Membership; Vending Machine Bids; Air Conditioner at the Jail; Animal Control; Budget Update; Personnel Update; Sheriff Dispatching for 911; Retirement Payouts; and Vehicles. The Committee discussed the painting of the County Board Room. Sheriff Albrecht gave an update of the union negotiations. The Macoupin County Sheriff's office will be joining Route 66 at a fee of \$100. Sheriff Albrecht advised the Committee bids for the vending machines will be going out. Sheriff Albrecht advised the Committee that the air conditioner at the jail is going out and bids will be sought to obtain a new one. Discussion was held regarding the Sheriff's Department backing up the animal control in emergencies. The Sheriff gave an update on the Courthouse and Sheriff's Department budgets. The Sheriff informed the committee that Tim Lovejoy a deputy of 25 years retired effective June 30, 2009. The Committee recommended for approval by the full Board having

a cost study to see if it is feasible to contract with 911 for dispatching service. The Committee recommended referring to the Finance Committee consideration of a Special fund entitled "Retirement Payouts". The Sheriff hopes to purchase three vehicles by the end of the fiscal year. Motion by Quirk, second by Coatney to approve the minutes as written. All in favor, motion carried.

The **Executive Committee** met on August 3, 2009, to approve the agenda for the August Board meeting; accept non-union employee time sheets; and Executive Session: discuss personnel. The Committee approved the agenda for the August Board meeting. The Committee directs the County Chairman to follow-up with the employee on the recommendation to the full Board for approval. The Committee accepted the non-union timesheets and places them on file, with the exception of John Bresnan's who were not available. Motion by Pratt, second by Weiseman to approve the minutes as written. All in favor, motion carried.

The **Finance Committee** met on August 5, 2009. The purpose of the meeting was the Budget request for Animal Control for Fiscal Year 2009-2010; finalize the Fiscal Year 2009-2010 General Fund Revenue Estimates; finalize Fiscal Year 2009-2010 Appropriations for the General Fund; Resolutions and measures concerning the Fiscal Year 2009-2010 Budget; Employee Severance Program; and other business regarding Fiscal Year 2009-2010 Appropriations. Animal Control Administrator Bertagnolli presented the Fiscal Year 2009-2010 budget request for the department and a proposed fee schedule was reviewed. The Committee recommended for approval by the full Board the consolidation of the Animal Control Regular Fund and the Animal Control Claims fund. The Committee discussed at length a Voluntary Employee Severance Program – Plan B. The Committee recommended for approval by the full Board the Fiscal Year 2009-2010 General Fund Budget in the amount of \$6,608,902 for revenues and expenditures. The Committee approved for recommendation by the full Board an increase in the Recorder Microfilm Special fund of \$500. Motion by Coatney, seconded by Nichelson to approve the minutes as written. All in favor, motion carried.

## **REPORTS FROM SPECIAL COMMITTEES**

The **Special Committee on Health Insurance** met on July 23, 2009. The purpose of the meeting was to discuss co-pay reimbursement for Fiscal Year 2009-2010; Update on insurance provider options; discuss expanding the Health Reimbursement Account; and other business. Dan Snodgrass and Kurt Flaherty, AXA Advisors gave an update on the increase of 9.3% for Blue Cross and presented proposals for Health Alliance and Health Link. Other options with all three insurance carriers were also discussed. Union members were asked to take the information to their membership for recommendations. An inquiry regarding the co-pay for office visits being on an annual basis was discussed. Chairman Manar advised that it must be approved by the Board annually. Motion by Lux, seconded by Herschelman to approve the minutes as written. All in favor, motion carried.

## **GUESTS**

Kent Tarro, Administrator of the Macoupin County Public Health Department, informed the Board of the upcoming Flu Vaccine distribution and types of vaccines that will be available.

Chairman Manar presented Ilene Winters with a plaque for 20 years of service with the Macoupin County Housing Authority. Ms. Winters currently serves as the Treasurer.

Chairman Manar presented former Macoupin County Coroner Landers with a plaque for his 28 years of service with Macoupin County.

## **APPOINTMENTS**

Motion by Coatney, seconded by Zippay to re-appoint Joe Karlovic of Mt. Olive to the Macoupin County Board of Review for a term ending May 31, 2010. All in favor, motion carried.

Motion by Pomatto, seconded by Pratt to appoint Doug Pitchford to the West Central Criminal Justice Board for a term ending February 28, 2010. All in favor, motion carried.

Motion by Harding, second by Quarton to re-appoint Judy Bates of Chesterfield to the Macoupin County Board of Health for a term of September 1, 2009 through August 31, 2012. All in favor, motion carried.

Motion by Herschelman, second by Long to re-appoint Karen Smith of Carlinville to the Macoupin County Board of Health for a term of September 1, 2009 through August 31, 2012. All in favor, motion carried.

Motion by Wieseman, second by Zirkelbach to appoint Bob Hozian of Bunker Hill to the Macoupin County Housing Authority Board of Commissioners to fill unexpired term of Ilene Winters for a term ending August 13, 2016. All in favor, motion carried.

Motion by Novak, second Pomatto to re-appoint David Griffel of Gillespie to the Macoupin County Housing Authority Board of Commissioners for a term of August 17, 2009 through August 16, 2014. All in favor, motion carried.

Motion by Zirkelbach, second by Zippay to appoint Brad Targhetta of Brighton to fill the vacancy in the office of Macoupin County Coroner pursuant to 10 ILCS 5/25-11. All in favor, motion carried.

The Honorable Judge Kenneth Deihl swore Brad Targhetta in as Macoupin County Coroner.

## **PETITIONS**

None.

## **EXECUTIVE SESSION**

2:42 p.m. motion by Pratt, second by Keil to resolve into Executive Session to discuss personnel. All in favor, motion carried.

2:57 p.m. motion by Harding, second by Long to arise from Executive Session. All in favor, motion carried.

Motion by Herschelman, second by Long to approve the employment of the County Board Secretary on a part-time basis with the same hourly rate of pay. Roll Call Vote: 27 ayes, 0 nays, motion carried.

**AYE**

**NAY**

Bacon, Judy	Bellm, Darrell	Coatney, Raymond
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, Wm.	Herschelman, L.	Kiel, Bernard
Long, Frank	Lux, Larry	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth Ann
Pratt, Vera	Quarton, Robert	Quick, Paul
Reiher, Veryl	Schwallenstecker, O.	Thomas, David
Vojas, Robert	Watson, Julia	Wieseman, Francis
Wiggins, Tony	Zippay, M.A.	Zirkelback, Jim

**RESOLUTIONS**

Motion by Thomas, seconded by Pratt to approve a resolution regarding supplemental appropriations for Special Funds to complete Fiscal Year 2008-2009. Roll Call Vote: 27 ayes, 0 nays, motion carried.

**AYE**

**NAY**

Bacon, Judy	Bellm, Darrell	Coatney, Raymond
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, Wm.	Herschelman, L.	Kiel, Bernard
Long, Frank	Lux, Larry	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth Ann
Pratt, Vera	Quarton, Robert	Quick, Paul
Reiher, Veryl	Schwallenstecker, O.	Thomas, David
Vojas, Robert	Watson, Julia	Wieseman, Francis
Wiggins, Tony	Zippay, M.A.	Zirkelback, Jim

Motion by Schwallenstecker, seconded by Harding to approve a resolution regarding supplemental appropriations within the General Fund to complete Fiscal Year 2008-2009. Same roll call, motion carried.

Motion by Lux, seconded by Coatney to approve a resolution transferring \$60,000 from the Macoupin County COPS Grant Fund to the General Fund for Fiscal Year 2008-2009. Same roll call, motion carried.

Motion by Herschelman, seconded by Weiseman to approve a resolution transferring \$15,000 from the Delinquent Real Estate Taxes Liquid Fund to complete the current fiscal year. Same roll call, motion carried.

Motion by Schwallenstecker, seconded by Keil to approve a resolution transferring up to \$27,877.50 from the GIS Fund to the General Fund to complete Fiscal Year 2008-2009 for reimbursement for software costs. Same roll call, motion carried.

Motion by Pratt, seconded by Weiseman to approve a resolution transferring up to \$20,636.34 from the GIS Fund to the General Fund for salary and related expenses of the Assistant Supervisor of Assessment for Fiscal Year 2008-09. Same roll call, motion carried.

Motion by Harding, seconded by Quirk to adopt a resolution transferring up to \$25,000.00 from the Tax Sale in Error Interest Fund to the General Fund to complete Fiscal Year 2008-2009. Same roll call, motion carried.

Motion by Pratt, seconded by Reiher to adopt a resolution regarding expenses of the GIS Fund. Same roll call, motion carried.

Motion by Lux, seconded by Bellm to adopt a resolution establishing appropriations for the General Fund for Fiscal year 2009-2010. Roll call vote: 27 ayes, 0 nays, motion carried.

**AYE**

**NAY**

Bacon, Judy	Bellm, Darrell	Coatney, Raymond
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, Wm.	Herschelman, L.	Kiel, Bernard
Long, Frank	Lux, Larry	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth Ann
Pratt, Vera	Quarton, Robert	Quick, Paul
Reiher, Veryl	Schwallenstecker, O.	Thomas, David
Vojas, Robert	Watson, Julia	Wieseman, Francis
Wiggins, Tony	Zippay, M.A.	Zirkelback, Jim

Motion by Schwallenstecker, seconded by Vojas to adopt a resolution establishing the General Fund Budgets for Fiscal Year 2009-2010 in the amount of \$6,608,902. Same roll call, motion carried.

**ORDINANCES**

None.

**UNFINISHED BUSINESS**

Motion by Harding, seconded by Keil to take approval of the Fiscal Year 2007-2008 audit from the table. All in favor, motion carried.

Motion by Watson, seconded by Coatney to approve the Fiscal Year 2007-2008 audit and place it on file in the County Clerk's office. All in favor, motion carried.

Motion by Long, seconded by Reiher to approve using the phase-in rate for IMRF beginning January 1, 2010. Roll call vote: 27 ayes, 0 nays. Motion carried.

**AYE**

**NAY**

Bacon, Judy	Bellm, Darrell	Coatney, Raymond
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, Wm.	Herschelman, L.	Kiel, Bernard
Long, Frank	Lux, Larry	Manar, Andrew
Nichelson, Glenn	Novak, Joe	Pomatto, Ruth Ann
Pratt, Vera	Quarton, Robert	Quick, Paul
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Vojas, Robert	Watson, Julia	Wieseman, Francis
Wiggins, Tony	Zippay, M.A.	Zirkelback, Jim

**NEW BUSINESS**

Manar had advised the Board that Finance Committee will review the potential savings of offering another Voluntary Severance Package.

Motion by Herschelman, seconded by Lux to grant the Finance Committee the power to act for the approval of bills for the remainder of the current Fiscal Year 2008-2009 to be paid from the General at a meeting on August 27, 2009. All in favor, motion carried.

Motion by Quirk, seconded by Vojas, to approve a feasibility study for consolidating dispatching between the Sheriff's Department and 911. All in favor, motion carried.

**CONSENT AGENDA**

Motion by Pomatto, seconded by Zippay to approve the Mileage and Per Diem; Claims and Officers Report; and to place the letter from Centre Crown Mining, LLC; IACBM July 2009 Talking Points; MEDP News Flash; MEDP News Flash; Letter from Ameren Tree Trimming – Brighton Area; letter from Department of Natural Resources regarding Springfield Coal Company; Letter from Department of Transportation – Audit #28; Letter from Department of Transportation – Audit #56;

and Letter from Department of Transportation –Audit #77 & 78, on file in the County Clerk’s Office.  
All in favor, motion carried.

**MATTERS OF RECOGNITION**

Manar announced the following Committees will be meeting Animal Control, Planning and Subdivision, Judicial Service and the Finance Committee.

**ADJOURNMENT**

The meeting adjourned at 3:07 p.m.

Prepared by: Michele Zippay