

RULES OF ORDER

Macoupin County Board

(Revised January 2007)

1. The Macoupin County Board Members shall convene at 1:00pm on the second Tuesday in each month. The main order of business shall be as follows:
 - a. Roll Call
 - b. Approval of Minutes
 - c. Guests
 - d. Committee Reports
 - e. Reports of Special Committees
 - f. Appointments
 - g. Communications
 - h. Petitions
 - i. Executive Session
 - j. Resolutions
 - k. Ordinances
 - l. Claims & Officers Reports
 - m. Unfinished Business
 - n. New Business
 - o. Mileage and Per Diem
 - p. Adjournment
2. All questions relating to priority of business shall be decided by the Chairman without debate.
3. Every member previous to speaking shall arise from his seat and address the chair and shall confine his remarks to the question in debate.
4. Every member present shall vote on the question before the Board unless excused by the Chairman or unless he is directly interested.
5. Roll call of "aye" and "nay" votes shall be recorded upon the request of three members.
6. Report of county officers required by statute must be signed by proper officers and by the proper committee. All resolutions, petitions and committee reports must be in writing and must bear the proper committee signatures before action thereon is taken by the Board.
7. Any member in doubt as to the result of the voice vote of a motion may call for a new vote.
8. All committees shall be appointed by the chair unless otherwise ordered by the Board.
9. Committee meetings shall be at the call of the Chairman of the Board only unless otherwise ordered by the Board with the exception of the Road and Bridge Committee
- 9a. Meetings of the Planning and Subdivision Committee shall take place on the last Wednesday of the month and shall be at the call of the Chairman of the Board.
10. The Chairman may at his option have his name called on any roll.
11. The Clerk shall call the names of the members in alphabetical order when calling the roll or polling the vote.
12. The Chairman and Vice Chairman of the Board shall be elected every two years at the Board's organizational meeting.
13. All bills against the county except for mileage and per diem of the Board shall be presented and signed in the office of the County Clerk on or before the Thursday preceding the meeting upon which action is to be taken.
14. All applications for financial assistance, jobs, changing of salaries, and on all propositions to appropriate money from the County Treasury, action shall be taken by "ayes" and "nays" and entered on the records of the meeting.
15. The rules may be suspended for any particular action by a two-thirds (2/3) vote of the members present.
16. No alteration may be made in any of the rules of this Board without the consent of two-thirds (2/3) of the members present nor without five days notice being given in writing to all members.
17. In the event of the absence of the regular Chairman and Vice Chairman, the Board shall elect a temporary Chairman to have full powers of the Chairman until relieved of the duties by him.
18. Any expenditure by any county official involving a sum in excess of \$20,000 (excepting State election supplies) shall first have the approval of the designated committee and shall abide by State procurement regulations.
19. The rules contained in "Roberts' Rules of Order" shall govern the Board in all cases to which they are applicable; otherwise, the special rules of order by the Board will be followed.
20. There shall be 16 standing committees as follows:
 - a. Agriculture
 - b. Animal Control
 - c. Collective Bargaining
 - d. Economic Development
 - e. Emergency Management & Services
 - f. Finance
 - g. General Services
 - h. Grievance*
 - i. Judicial Administrative Services
 - j. Legislation & Technology
 - k. Liquor Commission
 - l. Planning & Subdivision
 - m. Public Health
 - n. Road & Bridge
 - o. Sheriff, Building & Grounds

* All members of the Board serve on the Grievance Committee

MEETINGS / AGENDA

Macoupin County Board

The Macoupin County Board meets on the second Tuesday of each month at 1:00 pm in the Conference Room on the 2nd floor of the Sheriff's Administration Building, 215 South East Street, Carlinville. *Public participation is encouraged.* Those wishing to address the Board should request to be placed on the agenda.

For more information, please call the office of Board Chairman Andrew Manar at 217.854.3341 or awmanar@yahoo.com.

STANDING COMMITTEES
Macoupin County Board

Agriculture

Nichelson, Chair
Quarton, Vice Chair
Harding
Herschelman
Long
Yowell
Zirkelbach

Collective Bargaining

Zippay, Chair
Harding, Vice Chair
Coatney
Fraser
Goodman
Kiel
Thomas

Emergency Management

Lux, Chair
Bellm, Vice Chair
Dragovich
Long
Nichelson
Quirk
Zirkelbach

General Services

Wiggins, Chair
Bellm, Vice Chair
Bacon
Fraser
Herschelman
Lux
Wieseman

Legislation & Technology

Pratt, Chair
Schwallenstecker, V. Chair
Bacon
Kiel
Dragovich
Quarton
Wieseman

Planning & Subdivision

Bacon, Chair
Kiel, Vice Chair
Goodman
Lux
Pratt
Schwallenstecker
Wiggins

Road & Bridge

Goodman, Chair
Vojas, Vice Chair
Nichelson
Novak
Pomatto
Schwallenstecker
Wieseman

Animal Control

Novak, Chair
Wiggins, Vice Chair
Harding
Dragovich
Pomatto
Quarton
Vojas

Economic Development

Watson, Chair
Wieseman, Vice Chair
Coatney
Goodman
Schwallenstecker
Bacon
Yowell

Finance

Thomas, Chair
Lux, Vice Chair
Coatney
Harding
Pratt
Watson
Zippay

Judicial Admin. Services

Pomatto, Chair
Thomas, Vice Chair
Novak
Pratt
Watson
Yowell
Zippay

Liquor Commission

Manar
Nichelson
Vojas
Zirkelbach

Public Health

Fraser, Chair
Quirk, Vice Chair
Bellm
Herschelman
Long
Pomatto
Wiggins

Sheriff, Buildings & Grounds

Coatney, Chair
Vojas, Vice Chair
Kiel
Novak
Quirk
Watson
Zippay

REPRESENTATIVES
Macoupin County Board

1st District

Morrie Fraser – Staunton
Larry Lux – Staunton
Bob Vojas – Staunton

2nd District

Andrew Manar – Bunker Hill
Ollie Schwallenstecker – Bunker Hill
Francis Wieseman – Bunker Hill

3rd District

Frank Long – Brighton
Paul Quirk – Shipman
Julia Watson – Brighton

4th District

Mark Dragovich – Mt. Olive
David Thomas – Mt. Olive
Allan Zippay – Mt. Olive

5th District

Joe Novak – Gillespie
Ruth Ann Pomatto – Gillespie
Jim Zirkelbach – Benld

6th District

Judy Bacon – Palmyra
Bill Harding – Carlinville
Robert Quarton - Palmyra

7th District

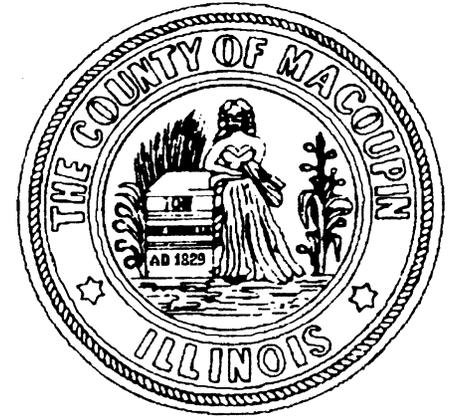
Bernie Kiel – Virden
Glenn Nichelson - Girard
Vera Pratt – Girard

8th District

Darrell Bellm – Carlinville
Fran Goodman – Carlinville
Tony Wiggins – Carlinville

9th District

Raymond Coatney – Carlinville
Lyndal Herschelman – Carlinville
Chris Yowell – Carlinville



ANDREW MANAR
Chairman

JULIA WATSON
Vice-Chairman

RULES OF ORDER

Macoupin County Board
(Updated July 2007)

CHARLENE TAYLOR

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