

MACOUPIN COUNTY JOB SEARCH SHEETS

NAME: _____

ADDRESS: _____

CASE NO. _____

DATE ORDERED TO PERFORM JOB SEARCH: _____

NUMBER OF JOB SEARCHES TO BE PERFORMED _____ TOTAL/PER
WEEK/PER MONTH (circle one)

1. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

2. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

3. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

4. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

5. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

6. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

7. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

8. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

9. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

10. POTENTIAL EMPLOYER: _____
CONTACT PERSON: _____
DATE CONTACT WAS MADE: _____
RESUME SENT: _____
INTERVIEW DATE: _____
FOLLOW UP: _____
OTHER: _____

**BRING THIS DOCUMENT TO COURT WITH YOU. IF YOU WERE
ORDERED TO MAIL THIS DOCUMENT, MAIL (1) COPY TO: MACOUPIN
COUNTY CIRCUIT CLERK, P.O. BOX 197, CARLINVILLE, IL 62626 AND (1)
COPY TO: AAG BILL HENRY, 500 S. 2ND STREET, SPRINGFIELD, IL 62706**